Alberta Association of Academic Libraries

AAAL 2020 Fall Meeting Agenda & Meeting Package
Date: 16 June 2020, 10AM MDT
Location: Online (Link to Meeting to be emailed)

AAAL Executive & Key Contact Information

Co-Chairs:	Jessie Loyer (403) 440-8699 jloyer@mtroyal.ca
	Ebony Magnus (778) 782-5054 ebony_magnus@sfu.ca
Chair-Elect:	Madelaine Vanderwerff (403) 440-5018
	mvanderwerff@mtroyal.ca
Secretary-Treasurer:	Alison Foster (780) 497-5251 fostera25@macewan.ca
Membership Coordinator:	Morgan Hordal (403) 284-8617 morgan.hordal@sait.ca
Communications Committee:	Alison Pitcher, Kymberly Sobchyshyn, Caitlin Ratcliffe
(Web, News & Social Media)	aaal.communications@gmail.com
Mentorship Committee:	Lindsey Whitson WhitsonL2@macewan.ca
	Jessica Norman jessica.norman@sait.ca
	Matthew Black mblack@bowvalleycollege.ca
Nominations Committee:	Nicolle Lemay lemayn2@macewan.ca
PD Committee:	Christine Loo christinel@nait.ca
	Shannon D'Agnone shannon.dagnone@kingsu.ca
	Kevin Tanner kevin.tanner@sait.ca
Statistics and Assessment Committee:	Luke Malone luke.malone@sait.ca
	Hilary Stamper hilary.stamper@sait.ca
	Danya Goldsmith-Milne DGoldsmithMilne@mhc.ab.ca
	Lauren Stieglitz stieglitz@ualberta.ca
Workshop Committee:	Lucinda Johnston lucinda.johnston@ualberta.ca
	Carla Lewis carla.lewis1@ucalgary.ca
	Jessica Leslie jessica.leslie@sait.ca
	Kevin Tanner kevin.tanner@sait.ca
	Leeanne Morrow leeanne.morrow@ucalgary.ca
	Shannon D'Agnone shannon.dagnone@kingsu.ca

1. To approve the agenda of the online 2020 AGM
2. To approve the minutes of the AAAL Fall Meeting: [Link to Meeting Minutes]
3. Bylaw Amendments - [Proposed Changes Effective Spring 2020]

The changes to the bylaws revolve around Appendix A and the current roles and responsibilities of committees and executive. Each committee and executive member analyzed their own roles and identified areas of growth and change, and with these suggestions, the executive board suggests that:

a. The executive is made up of four roles: Chair, Chair-Elect, Secretary, and Treasurer. The changes allow the Chair-Elect more opportunities to learn about the organization in preparation for their time as Chair.
    i. The former roles of Secretary/Treasurer and Membership Coordinator will now be reorganized as Secretary and Treasurer, with the treasurer taking on the membership coordinator duties. Previously, the Membership Coordinator was very busy in short bursts around the meetings, but now, the work is shared more equitably. The Treasurer is often in contact with member institutions so that work fits well within that portfolio.
    ii. The Professional Development Committee, which previously only awarded the travel grant and had a confusing name, be disbanded, and their work taken on by the Chair-Elect.

b. The Workshop Committee, which is responsible for the professional development components of the meetings, be renamed the Learning and Development Committee to better reflect the work that they do, and to clear up confusion with the former Professional Development Committee.

List of Reports

- AAAL Chair's Report
- AAAL Chair-Elect Report
- Secretary-Treasurer Report
- Membership-Coordinator Report
- AAAL Professional Development Committee Report (see Workshop Committee Report)
- AAAL Workshop Committee Report
- AAAL Communications Committee Report
- AAAL Mentorship Committee Report
- AAAL Statistics and Assessment Committee Report
- AAAL Nominations Committee Report

Chairs' Report

Jessie and Ebony were delighted to co-chair AAAL this year; though Ebony took a new position at SFU and left the province, she remained involved with sharing these responsibilities. AAAL hosted its 2019 Spring AGM at Olds College, with a workshop on how design thinking can enhance user experience with Céline Gareau Brennan. The 2019 Fall meeting was hosted by the University of Alberta's Augustana Campus in Camrose, around a theme of international, with a memorable keynote by Feisal Kirumira and a number of students who shared their experiences as international students.

Over the past year, Jessie and Ebony have worked closely with the AAAL Executive and Standing Committees to review and evaluate committee structures and responsibilities. Drawing on input gathered from current and past committee members, as well as past AAAL chairs and executive members, Jessie and Ebony made recommendations to the Executive and Committees members to reorganize and re-focus AAAL committee work toward serving long term and strategic goals that will better support member institutions and their employees. These recommendations will be shared at the virtual, asynchronous Spring 2020 meeting.

Given the ongoing situation with COVID-19, the co-chairs decided in late March to cancel the Spring 2020 AAAL AGM. This meeting would have marked the associations 10th anniversary in its current composition – representing a range of post-secondary libraries in Alberta, including public and private, university and college, specialized and comprehensive. While we are saddened not to be gathering to celebrate this milestone, with the support of the Executive Committee we made the decision to hold the business section of the meeting (including roundtable reports and voting) asynchronously. We look forward to seeing everyone's faces again for a day of in-person learning and development when they are able to do so safely. In light of the uncertainty at this time, we have asked Executive and Committees members to continue serving in their roles beyond May 2020, which would have marked the end of some members' terms. We continue to consider how the association might carry out its work as we all adjust to new professional and personal realities.

Chair-Elect Report

In preparation for my transition into the Chair role, I have been working closely with Jessie and Ebony, trying to familiarize myself with the organization and its bylaws, contributing to discussions about planning for both the Fall and the Spring meetings and helping facilitate the discussion that is prompting the proposed re-organization of some committee and executive roles and duties. I am excited about what the new Executive Board will look like and am eternally grateful that the current Board has decided

to continue until the Fall during this challenging time that has been presented to us as a result of a global pandemic.
Respectfully Submitted,
Madelaine Vanderwerff, AAAL Chair-Elect

Librarian/Assistant Professor
Mount Royal University Library
Riddell Library and Learning Centre, EL4441M
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Calgary, Alberta, T3E 7P7
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Secretary-Treasurer Report

This year, I am proud of the work we were able to achieve to revision some of the Executive roles to support a more sustainable model of governance. It has been a valuable experience and, while COVID-19 has created challenges for all, I look forward to continuing to support AAAL to the best of my ability.

MEMBERSHIP FEES PAYMENT

To date, we have received 28 membership fee payments from a total of 32 member institutions. Of these payments, 13 were paid via PayPal, 1 via Electronic Funds Transfer (EFT), and 14 were paid via cheque.

Member Institutions with outstanding membership fees will be contacted during the Spring term; If you have questions about keeping your membership up to date, please contact Alison Foster.

ANNUAL FINANCIAL STATEMENT

The annual financial statement will be reviewed and audited by AAAL members. Given the current situation with the COVID-19 pandemic, the audit will be completed using scanned documents and online meetings. This will allow us to maintain our responsibility to the Province while ensuring the safety of our colleagues. Revenue is exclusively from membership fees; expenses included speaker gifts, website hosting, catering, PD Award, and PayPal fees.Print copies of the signed financial statement will be available at the Fall Meeting.

Respectfully Submitted,
Alison Foster, AAAL Secretary-Treasurer
Librarian, MacEwan University, John L. Haar Library
10070 104 Avenue NW, Edmonton, AB
fostera25@macewan.ca, 780-497-5251

Membership Coordinator Report
20 April 2020

AAAL currently has 32 voting member institutions and one non-voting affiliate member (TAL).
I reviewed the AAAL membership list in advance of the AGM and updated the contact information for all institutions.

Submitted by:
Morgan Hordal, AAAL Membership Coordinator
Student Engagement Librarian
Reg Erhardt Library, Southern Alberta Institute of Technology (SAIT)
Stan Grad Centre, MC 123
1301 – 16 Avenue NW, Calgary AB, T2M 0L4
403.284.8617

morgan.hordal@sait.ca

AAAL Workshop Committee Report

The Fall 2019 AAAL meeting was held at Augustana University in Camrose and was well attended. The keynote was delivered by Fiesal Kirumira, a faculty member from Augustana, on the topic Unlearning Dehumanizing Knowledges Through a Pluri-centric Repositioning of the 21st Century Library. The committee organized a comprehensive program centred around the keynote topic with presenters from TAL, Public Library Services Branch, and several post-secondary institutions. The schedule for the day also included a business meeting in the morning, a tour of the Augustana Library over the lunch hour, and lightning talks and speakers in the afternoon. The Workshop Committee wrapped up their work post-Fall meeting.

The 2020 Workshop Committee was formed in early March in anticipation of ratification of pending changes to Appendix A of AAAL's bylaws, comprising members of the Fall 2019 Workshop and Professional Development committees, plus one new member. With Carla Lewis and Lucinda Johnston offering to co-chair, the committee's initial plans for the Spring 2020 Meeting included:
Developing the theme: Transitions: A Decade of Development, to celebrate the 10 year anniversary of the current iteration of AAAL;
Writing up a Call for Proposals, which went out March 12, 2020;
Making a list of candidates for Keynote speaker;
And opting to have a gratitude table.

Further plans were suspended due to concerns and restrictions related to COVID-19, and the professional development component of the Spring 2020 Meeting was postponed until the Fall 2020 Meeting. The Call for Proposals deadline has been extended to September 4, 2020, but watch for a new Call to come out in August. Stay tuned for updates!

Respectfully submitted by,
AAAL 2019 & 2020 Workshop Committees

Carla Lewis (co-chair)
Lucinda Johnston (co-chair)
Jessica Leslie
Kevin Tanner
Leeanne Morrow
Shannon D'Agnone

AAAL Communications Committee Report

The communications committee welcomed a new social media manager, Caitlin Ratcliffe from Red Deer College.

Our blog posts and calls for member news have been paused during COVID-19 and will resume at a later date. Social media and website updates are ongoing.

AAAL content is posted to social media and select posts of interest from within the library community are shared via AAAL's social media channels.

Our blog features 7 questions & answers with member institutions. Members who were signed-up to be represented during the COVID-19 pandemic will be contacted once the blog features resume.
Our blog/website also features member news and updates. Calls for member news go out regularly and we post anything that we receive to the website. If you would like to be our communications contact at

your institution once calls resume, please sign up using this form. If you're not sure if your institution has a contact, please contact us at aaal.communications@gmail.com and we can check for you.

Submitted by:
Alison Pitcher (MacEwan University), Blog Administrator
Caitlin Ratcliffe (Red Deer College), Social Media Manager
Kymberly Sobchyshyn (MacEwan University), Webmaster

AAAL Mentorship Committee Report

The AAAL Mentorship Program has concluded a successful third run. Of the eleven pairs matched in August, ten worked together across the program length and one withdrew in fall for logistical reasons. Per the midterm feedback, the new mentoring resources were useful for participants. The opportunities for wider group meet-ups were also appreciated and so we will continue to offer them in conjunction with the biannual AAAL meetings. Due to challenges presented by COVID-19, the Mentorship Committee ended the program a month early in support of participants grappling with changed circumstances. However, we will be formally acknowledging the commitment and efforts of our mentors and mentees through a newly created certificate for their professional records.

Looking ahead, mentor and mentee applications for the 2020/21 program may be submitted from the mentorship section of the AAAL website from July until mid-August, 2020. We will also be putting out a call in the fall for two new members to join the existing committee. If you have any questions or comments about the mentorship program and/or committee, then please contact us at aaal.mentorship@gmail.com.

Submitted by: Lindsey Whitson (MacEwan University), Jessica Norman (SAIT), & Matthew Black (University of Calgary)

Statistics and Assessment Report

The Statistics and Assessment committee continued its work collecting and reporting on statistics from AAAL institutions. The 2018/2019 report includes data from 16 member institutions and is available on the AAAL website.

The 2019/2019 All Statistics dashboard shows all of the statistics collected for each institution, filterable by measure, and the Institutional Fact Sheet shows measures for the 2015/2016 to 2018/2019 academic years. This is filterable by institution.

All data is accessible on the AAAL Dataverse page. Data can also be downloaded directly from the tableau data reports.

Nominations Committee Report

Because terms were extended until Fall 2020, I have not put out calls for replacing executive positions within AAAL. And because of possible changes to the AAAL committee structure, the Nominations Committee may not exist in its current form. Regardless, in advance of the Fall 2020 meeting, I will assist in whatever way I can to fill upcoming vacancies.

Respectfully Submitted,
Nicolle Lemay, Nominations Committee, AAAL
Library Chair, MacEwan University, John L. Haar Library
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APPENDIX A: Fall 2019 Minutes

Alberta Association of Academic Libraries

AAAL 2019 Fall Meeting Agenda & Meeting Package
Date: Friday, November 15, 2019
Location: Augustana Library, Augustana Campus, University of Alberta
4901 46 Ave, Camrose
Augustana Chapel (Campus Map)
Lunch Cost: Free! (RSVP Required)
Parking: Free parking on campus for AAAL participants
(Google map showing chapel, parking, library)
Accommodations near Augustana Campus in
Camrose:
Norsemen Inn
Best Western
Ramada

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	Shannon D'Agnone shannon.dagnone@kingsu.ca
	Kevin Tanner kevin.tanner@sait.ca
Statistics and Assessment Committee:	Luke Malone luke.malone@sait.ca

Workshop Committee: Angie Mandeville angie.mandeville@ualberta.ca
                             Leeanne Morrow leeanne.morrow@ucalgary.ca
                             Jessica Leslie jessica.leslie@sait.ca

Morning Schedule of Events

8:30 am – 9:00 am
Morning Registration - Coffee and Breakfast Pastries provided by AAAL

9:00 am – 9:10 am
Welcome to Augustana Campus - Kara Blizzard
Approval of the Minutes of the Spring 2019 Meeting
Motion: Nicolle Lemay **Second:** Madalaine Vanderwerff - motion passed
Approval of Agenda/Consent Agenda
Motion: Elaine Fabbro **Second:** Sharon Murphy - motion passed

9:10 am – 9:25 am
AAAL Executive: Verbal Reports
- Chair - Jessie Loyer (20 mins)
  - Discussion of advocacy and association statements
    - Position statements - who drafts them? How do we approve them as an organization?
  - Call for Hosts for Spring 2020
    - This year will be our 10th Anniversary as AAAL, opportunity to host the celebration!
- Secretary-Treasurer - Ali Foster (5 minutes)
  - Membership dues
    - Recently posted the invoices to financial heads for each library
    - Took extra time as determining if PayPal was the best method of payment.
    - Continuing to investigate alternate payment software
  - Finances
    - Very strong; new fee structure is facilitating discussion of aspirational programming for committees. Can envision new possibilities.
    - Audited statement for 2018 received and approved by the Government of Alberta.

9:25 am -- 9:50 am
AAAL Committee Updates
- Statistics and Assessment Committee (5 minutes)
  - Call for stats - due December 6th
  - Being joined by 3 new members
  - May be changing how stats are collected in the coming year
- Communications Committee (2 minutes)
  - Committee Vacancies; please see Committee report
- Workshop Committee (2 minutes)
  - Angie's term ends Fall 2019, but will be staying on to ensure smooth transition
- Mentorship Committee (1 minute)

9:50 am – 10:15 am

Round-table -- Madelaine Vanderwerff
- People Updates:
- Planning and Initiatives:
  - Maskwacis: involved in the integrated hubs project
  - RDC: New president, restructuring to expand responsibilities and work on transitioning to a University
  - MacEwan: Number of budget cuts impacting MacEwan, may impact acquisitions budget
  - Burman: raised over half the funds needed for a new library
  - U of A: New Name, now University of Alberta Library; closed down on August 13th for a Diversity Day
  - Portage College: LibWizard purchased and used to administer surveys
  - SAIT: Indigenous program has their own librarian
  - Athabasca: Involved in strategic planning in the department and updating the operational plans
  - Norquest: Online APA course being developed; in the trial phase at the moment and will be going fully online
  - U of A: Opened Digital Scholarship Library in Cameron this past September; taking part in a controlled digital lending project with the internet archive. One of the first programs to do controlled digital lending in Canada. Researchers from all over Canada.
  - U of C: Two meetings of the Alberta Council of Academic Integrity; some library representations. Working with students around AI violations; Glenbow archive project - new items in every day - many different types of materials coming in regularly.
- Services/Events:
  - Olds College: Roles being shifted as a result of restructuring services for faculty and students; being reconfigured as the Teaching and Learning Center.
  - Maskwacis Cultural College: Offering free Conversational Cree classes; anyone can attend the program, the next one is November 23rd from 10am-3 pm. 3 Day National Indigenous Women's Gathering in Calgary, AB - has a capacity of 200 attendees. People with programming for Indigenous peoples are welcome to attend and display their services. There is a call for Committee members for (April 2-3, 2020)
    - December 5th: Cree immersion resources development day.
    - World Indigenous Peoples Conference will be in Australia next year; Manisha will be working with 20 new students to complement this event.
- Tech/Systems:
  - Maskwacis: formed a Technological society and installed a new cell tower, which will be a source of income. Now have high-speed internet access in the area.
    - Developing their own software as a source of revenue; licensed a data management software.
    - In the next six months, MCC will be doing an Indigenous IT program.
- Collections:
- Space:
  - MCC: Internal meetings about space usage; will be changes upcoming.
  - Over 9000 item deselection project that has opened up a third of the space more for students.
- Cool Stuff & Kudos:
  - NAIT: Hired Paige to create a Blended Learning Initiative for the Business COmmunications Classes. Used Articulate 360 and are based on the ACRL Threshold Concepts. Rolled out this fall and feedback has been positive. Almost entirely OER. (Nait.libguides.com/libraryskills).

10:15 am -- 10:30 am
Coffee Break

10:30 am -- 11:00 am
Information for AAAL members on Resource Sharing

Kerry Anderson, Kim Johnson, and Miranda Maguire, Public Library Services Branch, Alberta Municipal Affairs

11:00 am - 12:00 pm
Featured Keynote by Fiesal Kirumira

12:00 pm -- 1:00 pm
Lunch & tours

Afternoon Schedule of Events

1:00-1:30
Talk #1 Buchanan Library: Adapting to Change

Corene Kozey & Darel Bennedbaek, Lethbridge College

1:30-2:00
Talk #2: DeciphAR: Utilizing Augmented Reality to Support Place-Making in Academic Libraries

Francine May, Matt Laidlow and Chase Schrader, Mount Royal University

2:00-2:15 **Coffee break**

2:15-2:45
Lighting Talks

Transitioning to Linked Data: an International Effort
Adam Cohen, University of Alberta

Preparing international students about life in Canada prior to their arrival and upon arrival in Canada
Manisha Khetarpal, Maskwacis Cultural College

Computational Thinking and Robotics: Reflections on a course-embedded Library Robotics Workshop
Alissa Droog, University of Alberta

2:45-3:15
Talk #3

University of Alberta Libraries' Communications and Outreach to International Education
Victoria Eke, Concordia University of Edmonton

3:15-3:45
Talk #4

Outreach for International and ESL students
Christopher Thomas, Mount Royal University

3:45-4:00: Wrap up **Closing remarks | Call for Spring 2020 and Fall 2020 Host** *&* **Meeting Adjournment**

Attendees:

Adam Cohen	University of Alberta Library
Alison Foster	MacEwan University
Alissa Droog	University of Alberta
Angie Mandeville	University of Alberta
Brian Lin	The Alberta Library
Caitlin Ratcliffe	Red Deer College
Carmen Cookson-Hills	Red Deer College
Caroline Vandriel*	Olds College
Céline Gareau-Brennan	University of Alberta Library
Chase Schrader	Mount Royal University
Christopher Thomas	Mount Royal University
Dan Mirau*	Concordia University of Edmonton
Danya Goldsmith-Milne	Medicine Hat College
Darel Bennedbaek*	Lethbridge College
David Mucz	MacEwan University
Debbie Feisst	University of Alberta Library
Doris Wagner	University of Alberta
Elaine Fabbro*	Athabasca University
Feisal Kirumira	University of Alberta
Fiona Dyer*	Bow Valley College
Hilary Stamper	SAIT
Isobel Rancier*	NAIT
Jessie Loyer*	Mount Royal University
JoAnne Iddings	Concordia University of Edmonton
Kara Blizzard	University of Alberta
Karen Hallett	University of Alberta
Karen Keiller*	MacEwan University
Karina Dunn*	Vanguard College

Katherine Koch	Univeristy of Alberta
Kerry Anderson	Public Library Services Branch, Alberta Municipal Affairs
Kim Frail	University of Alberta Libraries - HT Coutts Education & KSR
Kim Johnson	Public Library Services Branch
Lauren Stieglitz	University of Alberta
Leeanne Morrow*	University of Calgary
Lindsey Whitson	MacEwan University
Lucinda Johnston	University of Alberta
Luke Malone	SAIT
Madelaine Vanderwerff	Mount Royal University
Manisha Khetarpal*	Maskwacis Cultural College
Mark Black*	Banff Centre
Matt Laidlow	Mount Royal University Library
Michelle Brailey	University of Alberta
Miranda Maguire	Public Library Services Branch
Morgan Hordal*	Southern Alberta Institute of Technology
Myra Skaronski*	Red Deer College
Myrna Dean	Concordia University of Edmonton
Nicole Palanuk*	Yellowhead Tribal College
Nicolle Lemay	MacEwan University
Paige Stewart	NAIT
Renee LeBlanc	The Alberta Library
Sarah Severson	University of Alberta Library
Sharon Murphy	University ofAlberta
Sheena Sereda*	NorQuest College
Sheila Clark*	Burman University
Victoria Eke	Concordia University of Edmonton
Yvonne Phillips	Red Deer College
*Voter or Proxy	