LIST OF ATTENDEES

NAME	INSTITUTION
Susan Brayford	Keyano
Bob Bruce	Northern Lakes
James Carter	Portage
Marilyn Ewald	Mount Royal
Bill Glaister	Keyano
Pearl Herscovitch	Mount Royal
Zahina Iqbal	SAIT
Hazel Kellner	Grande Prairie Reg.
Anita Luck	Fairview
Margy MacMillian	Mount Royal
Janet Monteith	Mount Royal
Geoff Owens	Lethbridge Comm.
Mirea Panciuk	Lakeland
Helen Prosser	Northern Lakes
Margaret Russell	Concordia Univ.
Christine Sammon	Alberta C. of Art
Carol Sinanan	Mount Royal
Tom Skinner	SAIT
Pat Taylor	Mount Royal
Ross Thrasher	Mount Royal
Alan Waugh	Mount Royal
Dave Weber	SAIT

MINUTES

of the
ALBERTA ASSOCIATION
OF COLLEGE LIBRARIANS' MEETING
Spring Meeting
Thursday, April 13, 2000
Mount Royal College
4825 Richard Rd SW
Calgary
Room T111

1.0   CALL TO ORDER

The meeting was called to order at 10:10 a.m.

2.0   APPROVAL OF MINUTES

The minutes of October 28, 1999 were approved by Ross Thrasher and seconded by Jim Carter.

3.0   APPROVAL OF AGENDA

The agenda was approved by Mircea Panciuk. Seconded by Hazel Kellner.

Changes to the agenda had to be made because so many members could not attend the meeting due to a spring snowstorm.

Following are the changes that had to be made:

Geoff Owens (past Chair) conducted the meeting for Kristine Plastow, who was unable to attend.

Susan Brayford took the minutes for Barb Smith, who was unable to attend.

Barb Smith sent her treasurer's report. Kristine Plastow sent her report on the bylaw changes.

Joyce Van Scheik's report on the newsletter and Karen Powell's Union List of Serials update will have to occur at our next meeting since both were unable to attend.

Ariel Stations. There was a short discussion on Ariel. Every college library attending had received an Ariel station except the Slave Lake branch library of Northern Lakes. Bob Bruce said that right now they do not have the staff to support the workstation. It was suggested by several members that we give an update to NAIT, who is adding things to the AACL listserv, so we could have an update on who now has their Ariel station up and running and the correct IP address. TAL has lost their webmaster and won't be able to do an update for another month.

TAL Resource Sharing Group Chair, Tom Skinner. Tom Skinner has agreed to chair the TAL Resource Sharing Group and has already thought of some ideas to enhance resource sharing between the colleges and other libraries. He said if any members have ideas they wish to share, he is interested in hearing from them.

Doug Poff, guest speaker. The guest speaker, Doug Poff, was unable to come for the afternoon session and it was hoped his presentation could occur at a later date.

Aileen Wright's Discussion Item. Aileen Wright wished to raise her concerns about the direction of AACL. Aileen was unable to attend so her discussion item was postponed for a later date.

4.0 SECRETARY-TREASURER'S REPORT

Ross Thrasher accepted the report and Mircea Panciuk seconded the motion.

5.0 REPORTS FROM COMMITTEE REPRESENTATIVES:

5.1 Director-at-large (Bill Glaister)

Bill announced that he was open to any news members had for him to put in LAA, the Communique, or the Feliciter.

5.2 Yearly Statistics Report (Tom Skinner)

Tom made suggestions on how we could improve our statistical survey. Ross Thrasher said the information is invaluable and other members agreed.

Outcome Measures for the Survey: there were numerous suggestions for adding outcome measures such as satisfaction responses to library surveys.

Activity Counts for the Survey: along with outcome measures, others thought it was important to

count "hits" to the online databases and to provide feedback about the numbers of online databases and the full-text titles.

Statistics Survey – Simplicity important: everyone agreed that the most important point was to keep the reporting as simple as possible. Many sites aren't surveying their patrons. The ones that were did discuss the questions asked in the student exit surveys. Susan Brayford agreed to send their college library annual survey of ten questions which goes to all students, staff, and faculty.

Statistical Survey on the Web: Tom asked the members if they were comfortable putting the survey on the AACL web site. This would allow him the ability to update it quickly and avoid time-consuming mail outs. Some members expressed the concern that some sites might be uncomfortable about filling out the survey if it was to appear on the AACL web site. However, it was pointed out that ALICE, the government Learn Department web site puts all of the FLE statistics up on their site, so much of the information is public already. It was suggested that we poll the members much like we did in the past about AACL librarian e-mail addresses appearing on the web site to determine if there are members who do not wish this information to be posted.

5.3 CTCL Update (Susan Brayford)

The Communique has been sent out. There was a show of hands of members who did not receive a copy and Susan is posting the Communiques to the AACL listserv.

The highlights of the Communique include the CTCL AGM happening on Thursday, June 22 at 5:00 p.m. There will be a wine-and-cheese following the meeting. All AACL members are encouraged to attend the meeting and social. The Micromedia Award of Merit will be announced at the CTCL AGM and the plaque presented at the CACUL AGM. This year Micromedia has agreed to up the $500 award for the Award of Merit to $1,000. CACUL's Outstanding Librarian award from Blackwell's is $1,000.

CTCL has not received a nomination for the two-year Chair position and nominations will remain open until the end of the CTCL AGM. AACL members were encouraged to consider this worthwhile position. Susan Brayford will answer questions for anyone considering the Chair's position as to the amount of work involved and the time commitments.

5.4 BIBLIOGRAPHIC INSTRUCTION SURVEY

Not all the members had a chance to go through the Bibliographic Survey submitted by Darlene Weber at NAIT (appears on the AACL web site). However, those members who did have a chance thought it was excellent and want to thank her for a job well done.

5.5 CANCOPY COPYRIGHT QUESTIONS

Please refer to Susan Brayford's email sent April 18, 2000 (Update on Cancopy).

5.6 BYLAW DISCUSSIONS

Geoff Owens has all the bylaw decisions.

"Chair" was the proposed title recommended by the members.

The group was split on the change to the name of AACL to adopt the Alberta Association of College Libraries from the Alberta Association of College Librarians.

Some members pointed out the present name makes our group distinct and AACL was intended for librarians in the profession. Others pointed out that when we pay our membership it is paid as an institutional membership. Others questioned our voting procedures. At the present time, if more than one librarian attends from a site, these members have one vote each. This would mean sites with more librarians might have more voice in important decisions.

Others pointed out that it was our members who made us distinct as a group, not our institution. Concerns were expressed about losing this distinctness. Several mentioned that the group had originally formed to give us an edge over all the other associations and to have an affiliated link to the college presidents.

5.7 OTHER BYLAW ISSUES

Approval of amendments to AACL Bylaws and Related Documents
1. Global change to all documents:
Motion: That *Chairman* is changed to *Chairperson* in the bylaws and related documents. Moved to table.

 (M. Panciuk/C. Sammon) APPROVED

Bylaws:
1. Motion: That the name of the Association be changed to Alberta Association of College Libraries (R. Thrasher/M. Panciuk) DEFEATED
2. Motion: To approve the amendment of Article 2 "Membership" as worded in the AACL Bylaws – March 24, 2000 e-mail attachment. (M. Panciuk/C. Sammon) APPROVED
3. Motion: To approve the amendment of Article 4 "Meetings" as worded in the AACL Bylaws – March 24, 2000 e-mail attachment. (J. Carter/H. Kellner) APPROVED
4. Motion: To approve the addition of Article 4 "Meetings" as worded in the AACL Bylaws – March 24, 2000 e-mail attachment. Change to "remote means". (R. Thrasher/M. Panciuk) TABLED
5. Motion: To approve the amendment of Article 6 "Officers" as worded in the AACL Bylaws – March 24, 2000 e-mail attachment. (H. Kellner/A. Luck) APPROVED
6. Motion: To approve the amendment of Article 6 "Officers" as worded in the AACL Bylaws – March 24, 2000 e-mail attachment. (J. Carter/B. Glaister) APPROVED
7. Motion: To approve the amendment of Article 8 "Auditing" as worded in the AACL Bylaws – March 24, 2000 e-mail attachment. (T. Skinner/B. Glaister) APPROVED

Appendix A
1. Motion: to approve the amendment to Article 2 under "Secretary/Treasurer" as worded in the Appendix A – March 24, 2000 e-mail attachment. (M. Panciuk/A. Luck) APPROVED

2. Motion: To approve the removal from Article 3 under "Director-at-large" the following duty "Act as

executive representative on the AGLC/AACL <u>ULS</u> committee and attend any necessary meetings in this capacity." (J. Carter/R. Thrasher) APPROVED

3. <u>Motion</u>: To approve the amendment to Article 4 "Auditors" as worded in the Appendix A – March 24, 2000 e-mail attachment. (C. Sammon/M. Panciuk) APPROVED

4. <u>Motion</u>: To approve the amendment to Article 5 "Newsletter Editor" as worded in the Appendix A – March 24, 2000 e-mail attachment. (C. Sammon/J. Carter) APPROVED

5. <u>Motion</u>: To approve the amendment to Article 6 "Union List of Serials Coordinator" as worded in the Appendix A – March 24, 2000 e-mail attachment. (M. Panciuk/B. Glaister) APPROVED

6. <u>Motion</u>: To approve the amendment to Article 7 "Union List of Serials Committee" as worded in the Appendix A – March 24, 2000 e-mail attachment. (B. Glaister/D. Weber) APPROVED

AACL Meeting Guidelines
1. <u>Motion</u>: To approve the amendment to Article 1 as worded in AACL Meeting Guidelines March 24, 2000 e-mail attachment. (R. Thrasher/M. Panciuk) APPROVED

2. <u>Motion</u>: To approve the amendment to Article 3 as worded in AACL Meeting Guidelines March 24, 2000 e-mail attachment. (C. Sammon/M. Panciuk) TABLED

3. <u>Motion</u>: To approve the amendment to Article 4 as worded in AACL Meeting Guidelines March 24, 2000 e-mail attachment. (C. Sammon/B. Glaister) TABLED

4. <u>Motion</u>: To approve the amendment to Article 5 as worded in AACL Meeting Guidelines March 24, 2000 e-mail attachment. (H. Kellner/A. Luck) TABLED

6.0   WORKSHOP COMMITTEE CHANGE

Dave Weber was thanked for his four years as part of the Workshop Committee. Linda Scott is the remaining Workshop Committee Member. A volunteer was requested for this position.

Dave outlined the duties of the position and encouraged members who might like to consider volunteering to e-mail him. Doug Poff would be willing to speak at another AACL meeting so this might make the next AACL workshop arrangements easier. Dave encouraged committee planners to book speakers well in advance.

7.0   SUBSCRIPTIONS ALBERTA

Susan Brayford will be chairing a sub-committee as part of the Knowledge Network Steering Committee on a proposal to examine the logistics of a Subscriptions Alberta where all post-secondary sites would contribute to a financial pool for electronic resources. A wide variety of electronic resources for all could be negotiated with a committed pool of money. Alan MacDonald from University of Calgary and Heather Morrison from TAL will both be participating in this committee. Susan suggested if anyone was interested in volunteering they could call or e-mail her.

8.0   TAL UPDATE

Christine Sammon, a member of the TAL Directors, gave a brief update on the TAL activities to date. Many of the members present at the

meeting would not be attending the TAL Directors' meeting the following day and appreciated hearing the news.

9.0 DATE AND LOCATION OF NEXT MEETING

Mircea Panciuk volunteered Lakeland College as the site for the next meeting (Lloydminster or Vermilion?). All the members present felt it was important to schedule the meeting along with the TAL fall meeting. The TAL fall meeting is Friday, October 27, 2000. (This date was not known at the time of the AACL meeting.)

Confirmation of the date and location of the meeting will occur on the AACL listserv after the AACL executive can meet and discuss the proposed date and location. Because so many of the members were away when the AACL meeting occurred, it is important to confirm these arrangements.

MERRY - GO – ROUND

CONCORDIA COLLEGE

We are in the midst of a strategic planning work and have recently issued a faculty library survey. The survey seeks input on a number of issues, including importance of bibliographic style for first-year students, use of legislation and statistics within the curriculum, graduates' information literacy skills and the need for faculty and student training in information technologies.

Copies of the survey are available on request to mrussell@concordia.ab.ca.

Sharna Luiken, library systems coordinator, has recently installed CybraryN and onesite to keep our public access stations open for

research and to enhance security. Contact her for more information.

We continue to enjoy extraordinary exhibits displayed in the library alcove on the main floor of the library at Concordia. The current exhibition was organized by the Muttart public art gallery of Calgary and is touring under the Alberta Foundation for the Arts Travelling Exhibition Program. "Earth meets Sky" by Jacque Rioux is a series of dramatic black and white photographs of the badlands, depicting Rioux' fascination with the mysterious land formations sculpted by nature and the sense of spirituality which these scenes evoke.

There are a number of staff changes coming up in the next months. Watch for more news on these.

Margaret Russell

FAIRVIEW COLLEGE

Staff continues to work towards total record integration with the DRA NEOS database. We estimate that approximately two-thirds of our records are in the system. With some shrewd maneuvering, some additional funds were freed up to cover the cataloging contract positions for an additional three months each. This will be a big help towards the completion of the project.

June 1 has been set as the date to begin circulation. Six staff members attended NEOS circulation training at King's College the week of May 1st. The trainer was extremely competent and the staff was able to go back home with a good idea of what

will be expected once the circulation module is implemented. In spite of a rather steep learning curve, every one is looking forward to the full integration of DRA into our daily operations. Implementation of a large computerized system is more difficult in a smaller library since all staff members have to learn all modules thoroughly. It is especially important that all staff is

thoroughly familiar with the circulation module. The support received from the NEOS administration and support teams has been very helpful.

Tora Volkers and Christine Hansen, our contract cataloguers, will be leaving us in the middle of August. They will be missed. Tora and Christine participated in all of our staff activities and college life in general and have become part of our library family. They were always willing to help out wherever needed. Their absence will leave a large void in many ways.

Linda DeConto, our northern region library facilitator, is working hard at completing an inventory for that area. Since many of our small centers were closed in the region, it has been very difficult to track materials. Linda is doing an excellent job of providing service to the region, plus looking after her other assigned duties.

Knowledge Network funding has ushered Fairview College Library into the technology age. The databases purchased through the Alberta Library have opened vast storehouses of information for our patrons. It has transformed us from a small, isolated reference facility to a facility that is able to meet the information needs of the most discriminate user. This ability together with our new library system, have given the library a very optimistic look on the future.

Anita Luck

GRANT MACEWAN COMMUNITY COLLEGE

The college continues to experience change and growth in the year 2000.

Enrolment in credit courses at the college has increased by a record 12% over last year, with nearly 1,000 additional students enrolled. We now have 11,287 students enrolled in credit courses. In addition, we are expecting an additional 500 FLE's in the fall. In order to house the increasing numbers of students at City Centre campus, five new classrooms are being built. To accommodate these classrooms, a number of administrative units will be moving from City Centre campus to the Jasper Place campus this summer, including Human Resources, Financial Affairs, the Foundation, and Marketing and Communications. Major renovations are taking place at the Jasper Place campus to accommodate these units. The total cost of renovations/expansion is $2,000,000. On March 28, construction also began on the new parkade, which is to be completed by fall. The college needed more parking spaces since the city is doing major road work, which will result in the loss of most of our surface parking!

The LRC is doing major renovations at our Jasper Place LRC. We are constructing an Information Commons facility, which will include a new 26-seat instructional lab. The LRC will be implementing a new staffing model with a single service desk with multifunctional staff. It is expected that the renovations/expansion will be completed by fall.

The LRC recently assumed responsibility for the production and distribution of the college photo identification cards. LRC staff are working with Computing and Network Services to develop a one-step registration process for card distribution.

The college budget was recently approved. The LRC received a base budget increase of $35,000 for additional staffing, $8,000 to extend hours of opening, and $20,000 for systems maintenance. The LRC will also receive additional funding for new Access programs.

A number of program changes have taken place as a result of the college's new strategic direction. Four programs have

been transferred to Norquest College, effective July of 2000, Skills for Academic Success, Preparation for Academic Upgrading, Native Women Career Preparation, and the Ben Calf Robe Adult Education program. As well, Norquest College will be taking over four programs which provide adult basic education/ academic upgrading at education consortias in the communities of Drayton Valley, Whitecourt, Hinton, and Edson.

The LRC has applied for funding from the Knowledge Network Emerging projects fund to expand the Virtual Reference service currently operating at NAIT, RDC, and here. If the application is successful, the following institutions will be participating in the expansion of the project: Keyano College, University of Lethbridge, Medicine Hat College, Augustana College, Grande Prairie College, and SAIT.

We are looking forward to CLA, which is being held in Edmonton in June. We will be sending eleven staff to the conference. Last week we had a visit from the LRC staff at Lakeland College. They spent the better part of the day here touring our LRC and meeting with staff here.

Yvonne Rezek, our Web Service librarian, and Diane Emberg, the Curriculum consultant, are giving a professional development workshop to Grant MacEwan College faculty on how to integrate information literacy skills into the

curriculum. In addition, Katherine Koch recently participated in a copyright presentation for the college's professional development days. Katherine has put some information on Cancopy and copyright on the LRC's homepage.

Well, the new millennium has started off with a bang and we are looking forward to an exciting and challenging year!

Debbie McGugan

KEYANO COLLEGE

This winter has been a busy time for us at Keyano College, because we have been working to get our new Sirsi Unicorn library system working. It is our first web-based catalog, so we have spent some time configuring it, and getting it integrated with our library webpage at http://www.keyanoc.ab.ca/library/index.htm. It is our first fully integrated library system, so we have been setting policies and procedures for the ordering and accounts modules. Because we are running a version new to the NT platform, some of the features (such as renewing books through the Web) do not work. However, we hope to upgrade to a newer version in the next month. As well, we are in the process of putting all our journal titles online so you can search to see what volumes we have through our web site. These citations will be very useful for interlibrary loan purposes when we have all our web-based catalogs up and running, and the Alberta Virtual Union Catalog is working.

After much gnashing of teeth and rending of clothes, we were able to get our Ariel station up and running, but only by placing it outside our firewall. This has greatly increased the quality and speed of our magazine article loan service. We are very appreciative of the initiative of the Alberta Library folks in making this happen.

We have also been working to get our interlibrary loan forms on the Web. Thanks to the generosity of the folks at Red Deer College, we were able to borrow the format they use, and adapt it for our forms. We ended up using Front Page, and FileMaker Pro to design and manage our web-based ILL requests. Red Deer College forms are found at http://www.rdc.ab.ca/library/illWeb2/loan.html. Our forms are found on our library web page at

http://learn.keyanoc.ab.ca/setc/interlibrary.htm.

Our Internet lab has now been classified as a "real" college computer lab, which means we have been provided money to expand and upgrade our stations. We will now have twenty-four Internet stations in the lab and all the computers will be replaced over the next three years. I notice from reading a previous AACL submission that we were at twelve Internet stations several years ago, so we are making real progress.

It is very exciting to be a small college involved in the Alberta library initiative. We often feel isolated in the "Great White North", but lately we have been feeling all this "connectedness" going on with new research databases, union catalogs, shared interlibrary loan initiatives. These are all things we would not have been able to do on our own, and we really appreciate all the work and planning that is linking us to other libraries throughout Alberta. These are exciting times to be a college librarian.

Speaking of connectedness, both Susan and Bill will be attending CLA in June, and we hope to connect with many of you there.

Bill Glaister

LETHBRIDGE COMMUNITY COLLEGE

The big news is our migration to Voyageur and our planned "going live" date of June 5.

We've been working with Mount Royal College to do our data conversion and through many trials and tribulations are almost there in terms of sending and then receiving as clean a production load as can be managed in the time available to us. Alan Waugh has been an invaluable and indefatigable resource for us in the conversion process. Geoff Owens is heading up the project and manages to keep everyone happy and moving forward smartly.

ATCO Gas has donated $75,000 to the TEC 2000 building project [a $4,000,000 third-storey addition to a technology building to house the multi-media program and state-of-the-art technology labs] and in return would like the Learning Centre, which shares space with the library, to be named "The ATCO Learning Commons". To celebrate the name change and the donation, a special luncheon will be held on June 15 and the dignitaries will be touring the library and ATCO Learning Commons, at which time we hope to show off Voyageur, which we will have had operational since June 5.

We've had some guests over the past while. Keith Walker, Joanne Mokry, and Barb Banasch came for a visit April 25. May 12, Lucy Pana was in town to confer with Judy Head of the University of Lethbridge library and came to visit in the afternoon.

There will be several vacancies in our staff to fill this summer. Both are fulltime support staff positions; one is an evening supervisor position and the other is in acquisitions. Our cataloguer, Jeannette Strong, has been awarded the AALT library technician award of excellence.

APLL SA(uce), which is an organization of professional librarians, previously geographically focused on Lethbridge but now to include professional librarians

(working or not) from the BC border to the Saskatchewan border and from Calgary south to the US border, has resurrected itself. Institutions are taking turns hosting and providing refreshments and we do the honours May 24. The mandate is social and professional and meetings will be held around apple related dates (eg. Apple Blossom Time, Apple harvest, etc.).

Hope everyone has a happy, healthy, and fun spring/summer semester. Our staff again gets the privilege of taking "summer hours" whereby if staff start earlier and take

a shorter lunch, they can have every Friday afternoon or every other entire Friday, off. We love this privilege and staff view this as a definite fringe benefit.

Kathy Lea

MEDICINE HAT COLLEGE

The library renovation project has certainly taken centre stage at MHC this year. The fundraising campaign through the foundation got off to a great start when the student association voted to contribute $200,000 from their building fund towards the project. We are now at the stage of raising the additional funds, selecting an architect, and starting work on the actual plans. Quite exciting as we look forward to doubling the existing space for the library.

In anticipation of going to the community to raise funds, the library took part in the Spring Trade Fair put on by the local Chamber of Commerce. The response from the people who came by the booth was very positive and the staff who volunteered to hand out information did a great job of promoting the library – a good way to reach 13,000 people at one time.

In December the library staff, along with the staff in the rest of our division, hosted a Student Appreciation Day that was very successful. We had a draw for a

sweatshirt, served coffee and juice, and – by far the most popular – offered free photocopying!

We were pleased to receive some extra funding for new acquisitions, including $50,000 as part of the funds for developing the fourth year of the nursing program and $10,000 from the Community Lottery Fund to support other new programs. The extra material on top of the new automation system and the change in staff has meant a backlog of materials waiting to be processed – but that's a good challenge for a library to have.

This month is the first anniversary of our new Innovative Interfaces Innopac System. As with any new system installation, there have been some problems, but overall we are very pleased with the enhanced operations and with the partnership with the University of Lethbridge. The librarians at the university are very pleasant to work with and we have instituted a good collaboration.

We were sorry that the April blizzard meant we missed the spring meeting but look forward to hearing from everyone via the newsletter. Have a good summer.

Keith Walker

MOUNT ROYAL COLLEGE

It has been a busy winter at MRC library and the next year promises to be more of the same. Here are a few highlights:

Organizational changes
The college has created a new vice-president position for student affairs and campus life, to whom the library director will report, along with the registrar, counseling and career services, learning skills, residences, athletics, and recreation. Previously we reported to the assistant VP

Academic, Allan Dyment, who is retiring this summer.

Within the library we are conducting an organizational review this spring. This consists of a series of meetings with librarians and support staff to identify major issues culminating in a library planning day off campus in June. Our objective is to better align our human resources with the strategic priorities of the college and to have a more effective organization in place for fall 2000.

New library system

At press time, we are on the verge of "Going Live" with our new Voyageur System from Endeavor Incorporation. Initially, we will be running on OPAC circulation, reserve and cataloging modules. Acquisitions will come on stream after our year-end (June 30). Media booking and serials control will be implemented over the next year.

Library Renovations

The bad news is that the library is giving up a significant chunk of floor space in the stack area so that the college can build badly needed offices and classrooms for other departments this summer. The good news is that we have received about 1.7 million dollars in funding for library renovations over the next 18 months. This spring we have to relocate a sizeable portion of our book collection in the remaining space, about 160 study carrels will be removed to accommodate the stack relocation.

Collection Development

Following the recommendations of the 1999 report by our external library consultants, the college has earmarked 1.36 million dollars in new funding for upgrading the print collection over the next three years. About 15 % of this money can be spent on additional staff resources for selecting and processing the material.

Ross Thrasher

NORQUEST COLLEGE

Spring greetings to everyone from Norquest College. If ever there was a season for change at Norquest College, this is it! We are currently in the process of switching from our DOS-based Columbia Library System to Endeavor Information Systems of Des Plaines, Illinois. Our functional training took place in April, where the staff participated in four days of instruction training in acquisitions, cataloguing, OPAC, and circulation modules. The test extract has been sent into Endeavor and full production extract is supposed to occur by the end of May. We are hoping to be fully functional by the end of June, but the extracts will determine how feasible that date is.

In the midst of the new system implementation we are preparing to move out of our existing space for the summer months, to enable a major renovation to take place on the fifth floor of our downtown Norquest campus. The new "Learner Center" space will incorporate the library, educational technologies, and learning support services, including assistive technologies. The concept is not unlike the University of Calgary's Information Commons where students have "One Stop Shopping", incorporating their need for computer programs such as Word with research technologies such as the Internet, electronic databases, OPAC, and traditional library resources. The library staff have been involved with various stages of the planning but are also mentally preparing for the move to the basement in a large space formerly occupied by the distribution centre. It will be a summer of no windows and no collection outside of some high needs reference books and our trusty computer work stations!

Staff wise we are operating with eleven staff members at both our Westmount and Main campus locations. Susan Sager and Connie Vogler are two new staff members who joined us in late winter, both in administrative support roles, but cam highly experienced in library work. Recent Grant MacEwan graduate, Pamela Lowther, is here for the summer as a STEP student and she will be assisting with corruption of data and cleaning up of records in Endeavor once our system is transferred over completely.

I am hoping that our next report will indicate all changes have gone smoothly and our new space and new system are both highly

functional and effortless. The power of positive thinking may make a difference, who knows!

Norene James

NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY

After a thorough tendering and evaluation processs, NAIT has selected Endeavor Voyager to replace its current Dynix System. The media scheduling module has been purchased in addition to the basic Voyager modules. Also, NAIT will implement Endeavor's Image Server software, which supports the scanning, metadata creation, indexing and access of electronic documents and includes copyright control. Training began during May and the implementation of the various modules will be phased in over the next six to seven months.

Two of NAIT's Knowledge Networks projects will be included in the CLA Conference Session #230 Innovation in Canadian College Libraries: the Virtual Reference project "Joint NAIT/GMCC/Red Deer" and the Information Blueprint project.

A fulltime instructional librarian position is expected to become available shortly. This position will be involved in the development and delivery of instruction in both information literacy as well as media topics.

Helga Kinnaird

OLDS COLLEGE

I missed the AACL spring meeting because of snow and as I am preparing this report and look out my window, it's snowing again! The joys of spring in Alberta!

As we reflect on our first year working as a part of NEOS, it's a year of positives. Our students and staff appreciated the benefits

of being part of a much expanded resource base, especially when they realized how quickly the material could be made available to them and it has been good to see the increased demands on our collection. Now as our Internal Circulation goes down, it's good to have the continued external demand for our books.

Our conversion project is nearing completion with only special collections remaining to be entered. Mark Lomheim, who was working on contract with the conversion project, recently left to take a cataloging position at St. Mary's College. As there is such a small per cent of the collection yet to be entered in the new database, we chose not to replace Mark.

We also have recently had another staff change in the library. Rhonda Nielsen, who has been a long-time acquisitions technician, has left to spend more time with her family. Rhanda was working in a job-share position with Kathleen Johnston and Kathleen, fortunately, was able to assume the role of fulltime acquisitions technician.

Olds College library is looking forward to a busy summer with several projects planned. The first is to set up a reference

desk. As our student population has increased, so has the demand for reference assistance and it has become necessary to separate this function from the circulation desk. Our new help desk has been constructed, computer and telephone ordered, and we'll take the summer months to have the resources set up and ready for fall. We are also putting in "Express" mail station that will leave one computer available for checking mail only. This will provide a much requested service by conference delegates that are on campus throughout the summer months.

We are also in the process of reorganizing all our public access computers in the library, trying to improve efficiency without expanding numbers. As we convert more

and more to electronic databases from CD-ROM products, we need more Internet access. A proposal has been submitted for a new computer lab in the library; one suited so it could be accessed after regular library hours, allowing the option of twenty-four hour access. As the demand for this lab access is great, we are optimistic of approval.

Wishing you all a pleasant summer and with Mother Nature's cooperation, hope to see you at the fall meeting.

Barb Smith

RED DEER COLLEGE

This spring and summer we will begin the planning and designing phase of our new Library Information Commons building. In March, Alice McNair and Kristine Plastow sat on a selection committee to select the architects. Just as a final decision on the architects was being made, the fund-raising campaign to the Red Deer community was launched. The college has raised over 40% of its goal of $6,000,000 (this includes staff and students contributions as well as external community contributions) and

plans to have the rest raised by the end of 2000.

We have recently undergone some staff changes. Sherry Crowther left us this spring to move to Victoria, where she got a job working at the "Royal Jubilee Hospital". We are in the process of advertising for two new librarian positions – one focused on web development and the other focused on library instruction. These are both contract positions, but we have reason to believe they could become permanent in light of staff needs for the new building.

Other things happening in the next couple of months include upgrading some older computer equipment. Last summer we added forty new computer stations; this summer we plan to replace the twenty older

stations in our library instruction lab. We are also planning on providing remote access to all our online databases this fall. The money for these projects is coming from the last of the Knowledge Network funds.

Kristine Plastow

SOUTHERN ALBERTA INSTITUTE OF TECHNOLOGY

In response to student request, a new document preparation centre has been created in the library syberport (computer lab). The report equipment includes a spring bindery machine, a plastic laminator, a paper cutter, scissors, hole punch, and stapler. Other additions to the syberport include a colour printer and a second scanner work station.

The SAIT library homepage located at http://www.sait.ab.ca/library is a dynamic information tool ideal for all SAIT library customers, be they staff, instructors, or students on campus or at a distance. A new feature called Internet Information Page has been added to the library site.

The page offers useful worldwide web sites that provide reference sources such as dictionaries, style guides and government information. Assistance with web searching skills and useful tutorials are listed. And a list of popular search engines is also provided.

Distance learner services include clients registration, research assistance, and learner support. And of course, all clients benefit from information services such as the eight research databases on subscription and available through the electronic resources page.

The library catalog is offering a growing number of links to useful worldwide web sites. One link, for example, is to the statutes of Alberta.

The SAIT library homepage is featured prominently on the first page of the "SAIT PIPELINE" Internet site, which can be accessed by SAIT instructors, staff, and students. The Pipeline is commercial software purchased by the campus to serve student instructor and staff information needs, ranging from course registration, course marks, and general campus information.

Dave Weber