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**ALBERTA ASSOCIATION OF COLLEGE LIBRARIANS**

**NEWSLETTER**

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Editor -- Joyce Van Scheik

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**MINUTES  
of the  
ALBERTA ASSOCIATION  
OF COLLEGE LIBRARIANS MEETING  
held at  
SOUTHERN ALBERTA INSTITUTE OF  
TECHNOLOGY  
Friday, April 11, 1997**

1. CALL TO ORDER

The meeting was called to order at 12:45 p.m. with a welcome from the chair.

2. APPROVAL OF THE MINUTES

The minutes of the October 25, 1996 AACL meeting were approved as submitted.

3. APPROVAL OF AGENDA

The following items were added to the Agenda:

8.2 NEOS and other collaborative efforts

8.3 Pornography policies in regards to the Internet

4. CHAIR'S REPORT  
(Patricia Lloyd)

4.1 The chair reported little business over the past months.

4.2 Alice McNair will be replacing Patricia Lloyd as the college representative on The Alberta Library Executive.

4.3 It was decided that the past chair, if available, is responsible for obtaining nominations at time of election, as well as facilitating the election process.

5. SECRETARY-TREASURER'S REPORT  
(Joanne Mokry)

5.1 An audited financial report was distributed.

5.2 A summary of the AACL 1996 Financial Report was presented:

Opening balance (1/1/96)	3971.43
receipts	681.62
total income	4653.05
less total expenses	353.29
Closing balance (12/31/96)	4299.76

5.3 The association's current financial state is good, with a balance of \$4304.60.

5.4 Clarification of AACL bylaws was given: the timeframe we are currently following (fiscal year, meetings, elections, etc.) is correct.

6. REPORTS FROM COMMITTEE REPRESENTATIVES

6.1 Newsletter Coordinator  
(Joyce Van Scheik)

Newsletter submissions should be made by the first week of May. Submissions can be faxed or e-mailed.

6.2 Union List of Serials  
Coordinator  
(Karen Powell)

Karen distributed reports on the status of the ULS and the AAAC/AGLC committee.

New participants in the Union List are AVC-Lac La Biche and Fairview College. Concordia University College of Alberta has announced their withdrawal from the list.

A tape of the Union List has been submitted to the National Library for loading into Amicus. The National Library reports that AAAC has the cleanest records.

Karen will check into the cost of owning Amicus and will report back to the group.

Submitting a marc record along with a holdings statement would make additions/changes to the Union List much easier.

If leaving the Union List, please inform Karen Powell.

6.3 Director-At-Large  
(Helen Lee Robinson)

Summary of the Fall 1996 AAAC newsletter has been submitted to *Letter of the LAA*.

6.4 Yearly Statistics Coordinator  
(Barbara Smith)

Twenty-seven of thirty-four libraries returned the statistics survey - two were from out of province.

Connie Hall of AVC-LLB has submitted changes and a new copy of that page of the 1995-1996 AAAC survey was distributed.

Madeleine Lefebvre will submit MRC statistics to the AAAC listserv as soon as they are compiled.

6.5 Community and Technical  
College Libraries Chair's Report  
(Susan Brayford)

Susan feels that CTCL is not a fully recognized component of CACUL. She believes that the colleges need to be more proactive in order to be heard.

The CTCL is holding their annual meeting in conjunction with CLA in Ottawa. There will be a free wine and cheese - she encourages all to attend.

6.6 Copyright Update  
(Madeleine Lefebvre, Tom Skinner)

Madeleine and Tom have met with Linda Richardson from the Alberta government.

New changes to Bill C-32 will put huge restrictions on used book sales.

Tom distributed a list of senate committee members. He encourages all library managers to write letters to raise awareness of issues that affect college libraries.

7.0 ELECTION OF NEW AAAC  
EXECUTIVE  
(Susan Brayford)

The following persons were elected or volunteered for executive positions:

Chair: Geoff Owens (AVC-LSL)  
Secretary/Treasurer: Kristine Black (RDC)  
Director-At-Large: Keith Walker (MHC)

The following persons will fill volunteer positions:

Newsletter editor: Joyce Van Scheik (CUC)

Statistics coordinator: Tom Skinner (SAIT)

Workshop committee: Marlice Schmidt (Lakeland, Dave Weber (SAIT)

Auditors: Secretary/treasurer will select two individuals from their institution

ULS coordinator: not named; need to clarify duties

ULS committee: Pat Waterton (NAIT), not named

## 8 BUSINESS/DISCUSSION ITEMS

### 8.1 Interlibrary loans to AAACL members

The existing loan agreement between AAACL members is seen as an important sharing of resources that member libraries don't want to jeopardize. Libraries who are being overwhelmed with requests should deal with offending libraries on an individual basis.

Questions which arose:  
What purpose does the ULS serve?  
Do people want it to continue? Are ILLO needs being served elsewhere?

### 8.2 NEOS and other collaborative efforts

Alice McNair reported on new initiatives at RDC, including ILLO arrangements with the universities and cooperation amongst NEOS members. These methods of resource sharing will form a basis for the Alberta Library to extend throughout the province.

### 8.3 Pornography policies in regards to the Internet

Few institutions have policies specific to pornography. Most are relying on appropriate use guidelines, academic misconduct, and discrimination policies.

### 8.4 Future of AAACL

Many libraries do not report to senior student services officers, but rather the VP, Academics. The group felt that lobbying via this group would not be appropriate as not all members of the group would be represented.

AAACL needs to raise its profile; it also needs to establish a business plan with goals and objectives. Should AAACL apply for membership to The Alberta Library? Fee structure is approximately \$775.00 per year.

Madeleine Lefebvre/Tom Skinner move that AAACL makes application to join The Alberta Library as a voting member

2 abstentions CARRIED

Madeleine Lefebvre/Connie Hall move that the AAACL director to The Alberta Library be the current AAACL chair.

2 abstentions CARRIED

A discussion followed the motion regarding the following issues:

- costs required to ensure that the current chair is able to attend The Alberta Library meetings
- increase in AAACL membership fees/dues to cover the costs incurred
- formation of a subgroup to put forth a proposal that would finalize the above - discussion to be continued via the AAACL listserv
- new executive formulate plans and report to members at the fall meeting.

## 9. DATE AND LOCATION OF NEXT

MEETING

The next meeting will be held on Thursday, October 16, 1997 at NAIT.

10. LUNCHEON COSTS

All funds received were paid directly to SAIT food services.

Kathy Lea	LCC
Madeleine Lefebvre	MRC
Pat Lloyd	GMCC
Alice McNair	RDC
Joanne Mokry	MHC
Carol Morgan	AVC-Edm
Geoff Owens	AVC-LSL
Helen Lee-Robertson	GPRC
Christine Sammon	ACA & D
Dave Saunders	Fairview
Marlice Schmidt	Lakeland
Linda Scott	Concordia
Tom Skinner	SAIT
Barbara Smith	Olds
Bea Tobias	RDC
Maureen Toews	RDC
Joyce Van Scheik	CUC
Keith Walker	MHC
Dave Weber	SAIT
Aileen Wright	NABC

**MERRY - GO - ROUND**

**CANADIAN UNION COLLEGE**

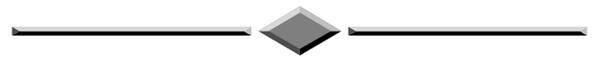
Faced with an expensive hardware upgrade, scarce financial resources, and the rising expectations of our students, we decided to become the 21st member of the NEOS consortium. The changeover began in March with orientation visits, policy tables, and preparation for the closeout of our MultiLIS file. In April Carol completed four full days of DRA cataloguing training. Acquisitions training is coming up in early June, with circulation training scheduled for July. All this, and a whole lot more, is in preparation for going up live in the DRA system August 1. Our setup will include eight PAC workstations with new computers.

This whole consortium involvement is a big step for us. Change is always stressful and there are lots of details yet to be worked through, including document delivery. On the upside, the ITS people at the U of A have been very helpful, as have other NEOS members.

Have a great summer everyone!  
*Joyce Van Scheik*

LIST OF ATTENDEES

Name	Institution
Kristine Black	RDC
Susan Brayford	Keyano
Robert Bruce	AVC-LSL
Bill Glaister	Keyano
Connie Hall	AVC-LLB
Joe Hill	SAIT
Charlene Jones	RDC
Ron Jordahl	Prairie B.



**FAIRVIEW COLLEGE**

This morning I woke up to a blanket of white snow. It should be spring, but true to Northern Alberta fashion, spring is sometimes very slow in arriving. If spring is the time for change and renewal, Fairview College certainly is in season. We have a new president. Daniel Dunwoody, VP for Student and College Services, was the successful candidate in an extensive job search by the Board of Governors. Daniel faces many challenges as he takes the reins, and college-wide reorganization seems to be part of his plan. We at Learner Services have just undergone major changes and we hope the impact of the reorganization will have a positive effect on our area.

Dave Saunders, our new manager, has officially arrived. He has been very busy becoming acquainted with library life, in addition to setting up the new learner assistance component of our operation. Dave, who comes to us with an extensive background in adult education instruction, has certainly added a new dimension to our operation.

After struggling along with a text-based internet, we have finally graduated to a full-blown graphics version using Netscape. It has been a dramatic improvement for both student access and staff research needs. Our CD-ROM station has also been upgraded and we no longer have to be cautious about buying the newer versions of various CD reference products.

Jean Sideroff, our reference librarian, retired in March. We wish her all the best as she pursues new challenges as a substitute teacher, farm equipment operator, and spends additional time with her grandchildren. Jean's steady, calm personality will certainly be missed. Her position will not be refilled; however, all her responsibilities still exist. This has resulted in a reorganization of everyone's job duties. It seems this is a road we have travelled many times in the past year. It is only the goodwill and dedication of our present staff that has made it possible to continue to provide excellent service to our students and staff.

The proposal for our new automated system is still tied up in the budget process. We should know by the end of May if, and to what extent, we will be upgrading library automation here at the Fairview campus and also in Peace River and High Level.

With Peggy busy researching and bookmarking, Joan busy cataloguing and ordering, Monica attending to a myriad of AV duties, and Lin looking after circulation and clerical duties, we aren't convinced that this is our quiet time, although many of our students are gone for the summer. Karen Wordsworth, a summer employee, who was a Fairview College student this past year, will be working for us during May, June, and July. This should enable us to tackle some of the projects that have been placed on the back burner during the past year.

We hope that everyone out there in College Library-Land enjoys the coming summer season. We'll talk to you again next fall.  
*Anita Luck*

## **AUGUSTANA**

It has been a year full of change and challenge this year at Augustana. The summer is a welcome relief for everyone!

Plans for our new library are on hold so we will be using a good portion of the summer to re-organize the collection. We are considering putting some materials in storage (off campus or on campus - not sure yet) so it will be interesting.

Jen Lazzari, a 1996 U of A SLIS graduate, has joined us as Library Services Coordinator. She is responsible for periodicals, interlibrary loans, some circulation, and maintenance of the NEOS homepage.  
*Nancy Goebel*

## **MEDICINE HAT COLLEGE**

The administrative restructuring that resulted from the 1995 College Action Plan continues to evolve as departments are consolidated and new areas are developed. July will see another adjustment in the academic services division, of which the library is a part. The functions of the traditional Technical Services area of the library will now be part of the Information and Instruction (formerly reference services Department). The staff in that area will still be responsible for acquisitions, cataloguing, periodicals, and processing, but their duties have expanded to include some public services tasks. The technicians each work part-time at the information desk and the clerks assist in audio-visual services and with periodicals. This adjustment in duties is the result of the study last year to determine if outsourcing was a viable option. We felt it important to maintain these services and to keep the staff in the library but to move them into providing direct service to students.

Academic services, which report to Keith Walker, is also expanding to include a new area called Instructional Technology Centre, which will incorporate distance learning

materials development, multimedia production, end user computer support, and aspects of professional development. Some of these services have been in the division already but this will centralize and consolidate functions.

Continuing budget limitations affect all areas of the college. Although the board has set aside funds for technology development, the amount of requests for computer equipment always far exceeds the money that is available. The library has developed an Internet workroom for instruction purposes and this is a popular place for the students; we wish funding would allow for more stations. We have also installed a CD-ROM tower and networked the CD-ROMs; more stations would be useful here too! I'm afraid our hopes for replacing the MultiLIS system will be on hold for this year; it's a bit difficult to convince administrators that we need to replace the system after less than five years of operation.

Enrolment at the college increased this year after a couple of lean years. Most of the increase has come from new programs that have been offered. The library received special funding for a few of these programs (we should have an excellent collection of deaf/blind materials after the Lions Club donated \$30,000 for library materials to support that new area). The use of the library has increased as well. It is nice to see huge increases in attendance, a large increase in reference transactions, and record circulation figures.

We were pleased to hire Sheila Drummond as our new part-time reference librarian and her assistance has been valuable. Joanne Mokry, Information and Instruction Librarian, will be on a six-month leave, starting in July, as she enjoys new motherhood! We wish her all the best - and wish you all a pleasant summer.

*Keith Walker*

*Manager of Academic Services*

## **RED DEER COLLEGE**

The next few months promise a great deal of change at Red Deer College Library. Most significantly, two veteran employees have decided to move on after many years of service. Joanne Bowrey elected to retire at the end of April and Sheila Flanders will be leaving in June. Both performed a variety of tasks and adapted to many changes over the years. They will be remembered and missed.

We also have some new faces in the library this summer; seven of them to be exact. Two library school students and five other students will be researching, cataloguing, revising catalogue records, weeding, and switching our periodicals and reference stacks for us.

As of August 1 we will have a new catalogue: the GATE. Red Deer College Library joins NEOS this summer and the GATE is part of the package. Along with the new catalogue, we will be getting new offices. We have decided to go with a large, shared office space containing six workstations.

Finally, we will help launch the CALC (Central Alberta Library Card). As of June 1st, 1997, a CALC One Card+ may be obtained from Red Deer College Library, Red Deer Public Library, or Blackfalds Public Library. The One Card+ aims to develop a prototype of an Alberta library card in which the card holder can access and use the resources of participating libraries across the province.

*Lyle Ford*

## **OLDS COLLEGE**

Susan Dahl recently joined our staff. Susan has just completed her first year of the Library and Information Management program at Grant MacEwan, and will be working with us until the end of August. We welcome her assistance as we tackle our ambitious list of summer projects.

As reported in the last newsletter, we have seven Internet stations available in the library for student use. By Christmas, the demand for access to these stations was so

great that we developed a sign-up system to try to make use more equitable. The system has worked very well and with an unexpected bonus. Since the students have had to submit their ID cards to reserve their stations, we have had no complaints about, nor observed, students accessing pornographic sites. Either the novelty of these sites has worn off, or they are more cautious about what they access when they have lost their anonymity.

We have limited our Internet stations to use by Olds College students and staff, but are now working with the Olds Municipal Library to set up an Internet site for community access in our library. The public library has received special funding to establish Internet stations both in their library and at four other remote sites in Olds and the surrounding district. One of these sites will be the Olds College Library, so we are busy working with the public library in establishing written policies and procedures to guide the use of this community Internet station.

Olds College has recently contracted out development of its web site, and part of this project is to convert the library homepage to the new structure. So, soon you will be able to access our homepage. I'll let you know as soon as we're visible.

*Barb Smith*

### **SOUTHERN ALBERTA INSTITUTE OF TECHNOLOGY**

The SAIT library has received a one-time funding grant to construct a new computer lab. The lab will be located adjacent to the information desk. Connectivity was the key to the library's successful bid for the new lab. Trends toward computer-assisted and computer-managed learning, and the expected growth in distributed learning make computer access more essential than ever. Equipment includes at least 25 new PC's accessible to other server-based labs on campus. Other hardware will include a graphics scanner, virus scan software machine, and a laser printer. Students will also be able to use the lab to self register and verify marks. More financial support may be forthcoming if the lab can support

the provincial Learning Enhancement Envelope. At least \$50,000 will be committed to the purchase of research databases accessible by distance learners. Although the hours of service have not yet been set, they will be longer than the library because the facility will have a separate entrance. Seven staff members have been relocated by the advent of the new lab. In addition to moving furniture and files, telephone and computer lines were disrupted.

The anticipated date for the implementation of the new automated library system (SIRSI Unicorn) is now spring of 1998.

SAIT library is very interested in the consortium pricing schemes offered by UMI during their morning presentation at the spring meeting. I hope that all the attendees to the spring meeting enjoyed the event, and found the facilities and food service adequate. I certainly learned a lot about event planning, and hope that we can host the meeting again soon.

*Dave Weber*

### **ALBERTA VOCATIONAL COLLEGE**

It has been a very hectic and challenging winter for AVC staff. Statistics show that we were not imagining it...student use and instructor demand for library orientations and bibliographic instruction has exploded in the last few months. We taught twice as many classes in April 1997 as we did in April 1996. This is a good thing, in that our exposure is greater and our students are making better use of the library and our resources; but it has taken its toll on our staff's health and general well-being. Everyone is quite tired and looking forward to (perhaps) a slightly quieter May!

We are still working out the bugs with our Internet stations. Instructors are booking Internet demos for their classes, which are going well. Our thanks to Susan Fahy for

introducing us to Worldpages (www.worldpages.com), where you can get a map of where your house is located! Students love it. They also love the FBI Most Wanted list (www.fbi.gov). We also discovered a new multiple search engine called DogPile (www.dogpile.com) which searches many different engines very quickly and effectively. We have been fortunate to have a student volunteer as an Internet assistant for two hours every day. He is able to get credit for it as an option course, and it has greatly alleviated the demand on our staff's time for Internet help.

Sabine and Norene were able to attend the LAA Conference this year, which we greatly enjoyed. "Turbo Techniques and Teaching Tips" was one of the most enjoyable sessions for us, where we learned a few extra tips on using AltaVista and HotBot. Perhaps the most beneficial thing about attending the conference was the socializing with other librarians, which we did in copious amounts.

We hope a warm and sunny spring is in store for Alberta after we all have survived a painfully long winter. Go Oilers Go!  
*Norene James*

### **GRANT MACEWAN COMMUNITY COLLEGE**

As you may be aware, Pat Lloyd will be starting a new position in June as the director of library services at Malaspina University-College in Nanaimo. While Pat held a variety of LRC positions in her twenty years at our college, she spent the last six years as the LRC chair. Her experience, wisdom, and leadership will be greatly missed by college and LRC staff (although some of us have promised to visit her regularly on the island for "consultation" purposes!).

The college has recently undergone a number of organizational changes and as a result the LRC is now a part of academic affairs (the position of chief information officer was eliminated and the areas formerly reporting to this position were dispersed among other college academic or administrative units.) The re-organization

is continuing and among other issues, there will be an exploration of broadening the role/mandate of the LRC.

We will probably be going through another major upgrade to our Horizon catalogue system this summer; one of the challenges of acquiring a relatively new client-server product seems to be its frequency of change. Some of the staff directly affected by the upgrade have come up with words other than "challenge" to describe the impact...

Reference staff had a very enjoyable and informative meeting with their counterparts from NAIT and AVC in Edmonton in April. The focus of the meeting was to share specific ideas and practices related to delivering Internet instruction. The meeting was such a great success that everyone agreed to meet again to explore other topics. Many thanks to the NAIT library staff for hosting the first meeting!

The LRC participated in a joint project with the Performing, Visual and Communication Arts Programs to design and operate a centre for new media. This facility will have high end computer and display equipment, cdr production, slide and flatbed scanning, etc. It will be used for both instruction and drop-in use. Applications will focus on pre-press, multimedia, web authoring, graphics and digital photography. The centre will open on the Jasper Place Campus LRC in June.  
*Joanne Kemp*

### **KEYANO COLLEGE**

Hello to Everyone. It was great seeing such a good turnout at our spring meeting. Last time I wrote it was minus 21 Celsius. I am happy to report that it will be a balmy 15 Celsius today. It always seems to take so long. I certainly do enough weather bashing but by this August I will have been in Fort McMurray three years and should have adjusted to the weather by now.

We now are happy to report that we have an institutional homepage: [www.keyanoc.ab.ca](http://www.keyanoc.ab.ca). I want the library link on the first page of the website so I'm

lobbying for this change. Several instructors will be delivering web-based courses: one in English, one in History, and one in Psychology. We still do not have a link to our library catalogue through Telnet or Java Script. This will become vital with our web-based courses so we are discussing this with our web master.

Along with our ten internet stations in the library internet computer lab, we have been offered approximately fifteen 486's from a department that upgraded to Pentiums. We want to use Windows NT in September and computers should have 100 MHZ of speed before you do such a change. These "gift" 486's may not be up to speed for Windows NT. It is certainly frustrating trying to keep up and still offer more access to internet.

Bill Glaister, our reference librarian, will be giving a one-hour workshop to faculty on internet and how to evaluate Internet resources. He will use our library homepage as a link to all his tips. I will be helping everyone when they have a chance to find a site and assess its CAT--coverage, authority, and timeliness.

We have tested the Proquest product in our library. Unfortunately, we don't want to buy another general online product but instead purchase something in the social sciences or the applied sciences. We are considering the Social Sciences CD-ROM Proquest. I hope this does not make it hard to reach our quota of ten sites.

We are considering Netscape 4 as the product to put on the internet stations for the fall. The students will use the e-mail part of Netscape to send their e-mail. The student association had sold fifty memberships over the last two semesters. We hope to do better in the fall.

I have put in a proposal to renovate the entrance to the library by moving the security gates forward, eliminating the turnstile, and putting in new glass doors so people can see each other and avoid collisions. Our exit and entrance gates need to be reversed. This will mean moving our circulation counter further out so check-in

and check-out will not be in the congested area. We might even get to replace 17-year-old carpet and add more shelving!

This is all the news I can think of. I hope everyone has a great summer. Maybe I will have an opportunity to see some of you at CLA in Ottawa.

*Susan Brayford*

## **LETHBRIDGE COMMUNITY COLLEGE**

We've asked ourselves why our library is the hotbed of so much accessing of pornography on the internet while other libraries are not having nearly the problem, and we've come up with some interesting theories. The facts are that we get four or five complaints weekly from really upset patrons, both male and female. At a meeting to discuss what to do, we came up with the same sort of ideas put forward at the April 11th AAAL meeting: introduce user log-ins, ask people under the age of eighteen to leave, no questions asked, and keep looking for a better solution. Thanks to Connie Hall for forwarding a whole packet of information that we circulated to library staff.

Our library is the host, May 27th, of an ISYS-QP Source demo put on by the Queen's Printer in Edmonton. ISYS-QP Source is an index to Alberta Statutes and Regulations, a RITE directory, and a publisher's catalogue. It also has Windows features which allows you to format text in WP6.1.

We have developed a three-year technology plan. Some of the directions are definitely based on wish list mentality, but our philosophy is 'aim high or achieve little', so we are forging ahead, realistic or not. Actually, we'd love to share our plan with other libraries also developing their own plan.

Thanks to information desk staff, we now have two web-based forms for colleges to request ILL's from us.

Capital equipment improvements will include new Pentiums at the CD-ROM stations and a caddy system so patrons don't have to sign out the actual CD's at the circulation desk. We are also planning on purchasing Applied Science and Technology Plus CD for our patrons.

E-mail on Netscape for students was a big success. We oriented over 1,200 students and faculty. In Phase II, a STEP programmer/analyst will reconfigure the lab for user log-ins, revamp orientation materials, develop self-tutorial multi-media orientation sessions, and carry on orientation sessions for faculty and students in fall, 1997.

DTN AgDaily gives Canadian and U.S. grain prices, weather and radar maps, commodity charts, livestock reports, and works through a downlink from a small Ku satellite dish on the roof of the library, which then feeds data to a terminal/receiver with full colour graphics and sound. The receiver is not a PC but the operator can do basic commands with command buttons. We have had such a station in the library since February and have a printer for students who need to print off a screen. Downloading is not possible since the unit is not a PC.

Enjoy the summer. We've all worked hard!  
*Kathy Lea*