AAAL Fall 2014 Agenda

Date: November 20, 2014
Location: University of Alberta
Room: Tory 3-36
Host Contact: CJ de Jong
Phone: 780.492.7882
Email: cj.dejong@ualberta.ca
Lunch Cost: free!
Hotels near University of Alberta: Lister Centre, Campus Tower Suite Hotel
Parking: Parking Map & Parking for Guests Info

AAAL Executive & Key Contact Information

Chair: Samuel Cassady (403)284-8515 samuel.cassady@sait.ca
Secretary-Treasurer: Leigh Cunningham (403)504-3654 lcunningham@mhc.ab.ca
Membership Coordinator: Liz Fulton-Lyne (780)644-6073 liz.fulton-lyne@norquest.ca
Director-at-Large: CJ de Jong (780) 492-7882 cj.dejong@ualberta.ca
Communications Committee: Yvonne Phillips (403) 356-4855 yvonne.phillips@rdc.ab.ca
(Web, News & Social Media) Robyn Hall (780) 633-3478 hallr27@macewan.ca
Mary Medinsky (403) 342-3408 mary.medinsky@rdc.ab.ca
Workshop Committee: Christine Loo (780) 471-8817 ChristineL@nait.ca
Adrienne Connelly (403) 284-7626 Adrienne.Connelly@acad.ca
Jodi Lommer (780) 491-3974 jodil@nait.ca
Nominations Committee: Brad Neufeldt (403)254-3722 Brad.Neufeldt@stmuc.ca
Keith Walker (403)504-3539 kwalker@mhc.ab.ca
Eve Poirier (780) 644-6258 eve.poirier@norquest.ca
PD Committee: Suzanne Rackover (403) 762-6265 suzanne_rackover@banffcentre.ca
Janet Sainbury (403) 410-1547 jsainsbury@bowvalleycollege.ca

Morning Schedule of Events

8:30 am – 9:00 am
Coffee and Breakfast Pastries

9:00 am – 9:05 am
Introduction from U of A Host

9:05 am - 9:15 am
Introduction of Members
Libraries as humanist spaces which have always been focused on particular technologies that underpin humanism (scrolls, books, e-journals). It’s a mistake to see technology as something that has recently been adopted by libraries. However, it’s certainly true that, due to the rapid explosion in information technologies since the 1950s, and internet technologies since the 1990s, have led to a view that there is a distinction between information technology and “traditional” library practices and services. As a result, libraries have a complicated and sometimes contradictory relationship to technology. For example, while libraries were integral in the development of MARC and the automation of cataloguing systems, library technology has, until recently, been dominated by a proprietary, vendor-driven model. Changes in the wider technological ecosystem, however, especially the widespread adoption of open-source tools and practices and the lowering of barriers to acquiring technological skills, has led to more technological innovation in, by, and for libraries.

Technological innovation, however, should not be seen as an end in itself. The acquisition of technological skills by library workers can facilitate communication, both within the library, as well as within the parent organization, and the world at large; they can allow for more agency with respect to library work (no longer having to be dependent on third party software developers or vendors); they can foster collaboration among other organizations; and they can build capacity within the library to deal with a rapidly changing information landscape. Most importantly, technological skills can help us accomplish our traditional humanist mission in a world that has fully embraced information technology. Concepts from the open-source movement (rapid feedback loops; fail quickly, fail often) can also help us foster leaner, more agile practices that, in an age of austerity, can help us to remain viable and demonstrate our value. In this talk, I will discuss the immediate practical benefit to acquiring technology skills, as well as ways in which library workers can acquire the necessary skills, either through formal organizational training, or through new and successful “ground up” training groups such as Ladies Learning Code, Software Carpentry, and communities of practice like Code4Lib.
Acknowledging Academic Librarian’s Contributions in Research Publications, Robin Desmeules (John W. Scott Health Sciences Library, U of A)

Librarians who contribute significantly to research projects are sometimes listed as co-authors, sometimes acknowledged in acknowledgements sections and sometimes receive no acknowledgement at all. Although definitions of “authorship” are readily available, a librarian’s work that merits authorship with one research group might only be acknowledged by another. This problem is common among health sciences librarians who work with systematic reviews. While acknowledgements are a valid form of recognition, they do present challenges when being used for salary and promotion purposes. Supervisors may not value acknowledgements, it is sometimes unclear what level of effort an acknowledgement represents, those acknowledged may not know that they have been acknowledged, and acknowledgements are not generally indexed, so they are difficult to identify. In this study we will explore librarian supervisors’ attitudes toward acknowledgements, the development of best practices for co-authorship vs acknowledgement of librarians’ contributions and whether or not acknowledgements can be made more searchable.

Round Table Service Model, Kristine Plastow (Red Deer College)

This summer at Red Deer College Library we renovated our service desks, amalgamating three desks into one. The renovation didn’t just change our space, it is also changing our service philosophy. We are calling it the Round Table Service Model and I will describe what this is and how it is changing the way we support students.

The rise of university involvement in data management has presented numerous challenges for academic libraries. For example, while librarians and archivists have always had exclusion criteria for collection policies, many academic institutions are still developing policies for selecting research data for preservation. When reviewing data to be stored for preservation purposes, this project seeks to determine what the exclusion criteria will be. The literature offers suggestions for excluding proprietary data, undescribed data, and source data that are easily re-accessed. The literature also offers a variety of definitions for "useless", "valueless", and "worthless" data. In this project we will interview researchers in a variety of health related faculties to document how they distinguish research data that has archival value from data that should not be preserved. The results of this study will be used to improve the quality of the University of Alberta Library’s research data collection policy.

Tutorial Centre and Library Unite! Building a Writing Centre at NorQuest College, Liz Fulton-Lyne and Kerry Taillefer

In January 2014, the NorQuest College’s Tutorial Centre and Library undertook to establish a Writing Centre. The process began with a small 4-month pilot in January 2014. In September of this year it rolled out to all students at the college and the response has been very positive. Writing services were established in response to a pressing need to provide students with more help at all stages of the writing process, as well as address college-wide goals of decreasing plagiarism and
increasing retention. By combining expertise and integrating the Library and Tutorial Centre’s overlapping academic support activities, librarians and tutors are working to create a more seamless learning experience for the student who is now able to access more in-depth writing help—including research and citation—in one “place.”

Lightning Strike Session #7
The Zombie Apocalypse as Student Orientation, Amanda Derksen and Kalin Jensen (NAIT) NAIT Library hosted the zombie apocalypse this term in order to orient students and staff to the Library. Set up as a game of moderated tag, participants had to perform a series of tasks in order to find a cure and save the human race. NAIT instruction librarians will describe the (extensive!) planning process, the rules and the outcomes of this unconventional introduction to library resources & services.

12:00 pm – 1:30 pm
Lunch & Tours of the U of A Library

Afternoon Schedule of Events

1:30 pm – 2:00 pm
Round-tables
• News from Member Libraries: Facilitated by Director-at-Large

2:00 pm – 2:15 pm
Membership Coordinator Update: Liz Fulton-Lyne
• Communications Committee (Yvonne Phillips, Robyn Hall & Mary Medinsky)

2:15 pm – 2:30 pm
Secretary-Treasurer Update: Leigh Cunningham
• Nominations Committee (Brad Neufeldt, Keith Walker & Eve Poirier)

2:30 pm – 2:45 pm
Director-at-Large Update: CJ de Jong
• PD Committee (Suzanne Rackover, Janet Sainsbury)
• LAA update (Karen Hildebrandt)

2:45 pm – 3:00 pm
Chair Report to the Membership: Samuel Cassady
• Workshop Committee (Christine Loo, Adrienne Connelly & Jodi Lommer)

3:00 pm
Meeting Adjournment

Late-Afternoon Schedule of Events

3:00 pm - 4:30 pm
TAL Post-Secondary Library Directors (PLD) Meeting
Alberta Association of Academic Libraries

AAAL Chair’s Report

November 14, 2014

OVERVIEW

Despite it being our ‘fall’ meeting, winter always seems to greet AAAL with a not-so-warm welcome. Luckily, this year we will be having some delicious hot options for lunch! We will also be looking forward to our very first keynote presentation (thanks to Sam Popowich), and a revised agenda format. From Scholarly Communication and Writing Centre initiatives to Zombies, our entire morning is now devoted to Professional Development. But the action doesn’t stop there. Lightning Strike sessions will be followed by Tours of the University of Alberta Libraries, and Round-Table sessions where you can share updates and success stories from your institution. The reporting process has also been streamlined, as AAAL continues to evolve: less of us (business) and more of you (sharing and collaboration).

GOALS & OBJECTIVES

As alluded to above, AAAL has responded to our re-shaped Vision, Mission, Values & Goals in a variety of ways:

- The Workshop Committee (Christine Loo, Jodi Lommer & Adrienne Connelly) has played a vital role in AAAL focusing more on PD – the Lightning Strikes are extra-engaging, and we continue to receive more and more submissions. Keep them coming!
- The re-branded Communications Committee (Web, News & Social Media – Yvonne Phillips, Robyn Hall & Mary Medinsky) has made big steps in keeping sharing and collaboration flowing outside of our biannual meetings. Please ensure you’re sharing our news stories with your library staff.
- The newly formed PD Committee (Suzanne Rackover & Janet Sainbury) now has funding. Step 1, complete. Over the coming term, their mandate will be to work with our Secretary-Treasurer (Leigh Cunningham) and Director-at-Large (CJ de Jong) to use these resources in meeting our stated goal of “supporting/offering value to new library staff wanting to participate in AAAL.”

AAAL FALL 2014 & SPRING 2015 MEETINGS

- Thanks to CJ de Jong, Gerald Beasley and the University of Alberta for hosting. All coffee breaks and lunches are now funded by your institutions.
- Please remember to share AAAL news with your staff over the coming term, and encourage them to submit lightning strike proposals.

Thank you AAAL,

Samuel Cassady
AAAL Chair

Reg Erhardt Library, SAIT
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AAAL Secretary-Treasurer’s Report

November 10, 2014

**Membership Fees Payment**
As per the Spring 2014 AGM, membership fees were increased to $100 annually per member library. This also simplifies hosting of meetings as AAAL fees will be used to provide catering.

Membership fees were received from 30 member libraries, totaling $3000. Twenty-three libraries paid fees online via PayPal. More libraries than anticipated paid online and at least one library has chosen not to renew membership. This means PayPal fees are greater than budgeted and revenue from membership fees has decreased.

**Auditors Requested - Annual Financial Statement**
Two volunteer auditors from AAAL member libraries are required to review the annual financial statements prior to the AGM in April 2015. Please consider volunteering if you have an eye for detail and will be available to complete the required paperwork within a short timeframe in April 2015.

Submitted by

Leigh Cunningham
AAAL Secretary-Treasurer

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AAAL Membership Coordinator’s Report

November 17, 2014

**Membership renewals**

Membership was renewed by 30 libraries as of this date. No new libraries have joined.

**Maskwacis Cultural College** and **Canadian Southern Baptist College** confirmed they will not be renewing this year. Both library managers indicated that the cost to travel and the increased cost of membership were prohibitive. The membership coordinator told both directors that membership fees would be revisited in the future, that lower fees for smaller institutions had been discussed, and that the association would continue to reach out to them. Manisha Kheterpal of Maskwacis expressed her desire to come to the meeting and meet with colleagues at her own expense. We welcome Manisha and hope she is able to join the association again.

In reviewing the original proposal to increase fees, uneven representation in attendees by institution was raised as a potential concern. Though the membership fee of $100 may be reasonably priced for most institutions, this fee, in addition to the cost of travel, may be a disincentive for smaller institutions with very small library budgets. At the same time, if institutions do not renew they will not be eligible for new professional development awards being proposed. This should be monitored as we move forward.

Submitted by

Liz Fulton-Lyne
AAAL Membership Coordinator

(Lead) Librarian, Instruction
NorQuest College Library
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AAAL Professional Development Committee Report

November 14, 2014

As per the Spring 2014 AGM, membership fees were increased in order to better facilitate networking and professional development opportunities. This includes a new $500 fund annually for professional development awards. The committee has put together the following proposal. The committee intends to award funding in time for the Spring AGM.

**Award Amount:**
One award for fall meeting and one for spring meeting ($150 x 2) and then one award during the year for some sort of professional development opportunity ($200).

**Criteria:**
- a) Institution is an AAAL member
- b) Individual works in a library or learning commons area
- c) Library school students are eligible to apply

**Eligible Activities:**
- a) Travel expenses for an AAAL meeting
- b) Professional development coursework (what are the criteria for the courses?)

**Other Requirements:**
- a) Expenses* to attend an AAAL conference.
- b) The individual has to be giving a workshop, presentation or poster at the AAAL conference.
- c) Should the award be granted to Calgary people when it is in Edmonton and vice versa?

**How to Apply:**
An online form will be developed for the AAAL website.

* We’ll have to figure out whether we can just give the award (cheque) or if they would need to submit receipts and be reimbursed

Submitted by

Leigh Cunningham
AAAL Secretary-Treasurer on behalf of

Suzanne Rackover & Janet Sainsbury
AAAL Professional Development Committee
I’m now into my 7th month as President of LAA and it’s been amazing so far. I have the privilege to work with a very dedicated and talented Board that make my job so much easier.

The LAA sent out an Advocacy Survey to the membership. It ran from September 15 – October 18, 2014 and received a pretty good response rate. The LAA Board reviewed and analyzed the responses to the survey at their October 28 Board Meeting, and will be publishing its 2014-2015 Advocacy Plan shortly. The key issues identified were per capita funding for public libraries, building awareness of the enduring relevance of libraries, and the main targets for advocacy were identified as provincial government ministries and MLAs. The survey submissions have been edited for length, coherence, and/or to correct typos.

Under the direction of Weiwei Shi the website continues to be revamped and updated. We’ve developed a stronger social media presence using Facebook and Twitter.

LAA continues its strong involvement on a national level with the Partnership. We oversee the Continuing Education Certification Program. It’s a great way to track all your professional development opportunities. We are also active in the Education Institute and introduced some group opportunities for webinar sessions.

We are continuing our free Library school student memberships for the three library programs in Alberta and that seems to be well received. The students have full membership privileges for the two years they are in the programs.

We continue to support collaboration with our Alberta associations including: ALTA, TAL and AAAL, and this coming ALC we will be co-presenting a session with ALTA. We look forward to opportunities to work closer with our partner associations to benefit our libraries across Canada.

Submitted by

Karen Hildebrandt
President LAA

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Alberta Association of Academic Libraries

**AAAL Annual General Meeting, Spring 2014 Minutes**

Tuesday April 15, 2014
Location: Gallery Hall, Taylor Family Digital Library,
University of Calgary, Alberta
9:00 am – 3:30 pm
AAAL Annual General Meeting

9:00 am – 9:05 am
Welcome from Samuel Cassady, AAAL Chair. Welcome from University of Calgary Host, Claudette Cloutier, Associate Vice-Provost – Learning, on behalf of Tom Hickerson, Vice-Provost, Libraries.

- Motion by Samuel Cassady to approve the Spring 2014 AAAL agenda. Motion seconded by Sheila Clark. Motion passed.
- Motion by Samuel Cassady to approve the Fall 2013 AAAL meeting minutes. Motion seconded by Kit Wilson. Motion passed.

9:05 am - 9:15 am
Introduction of Members
- Introduction of attendees from AAAL member libraries.

9:15 am – 9:30 am
Chair Report to the Membership: Samuel Cassady
- Note: see report submitted in advance of the meeting.
- Samuel Cassady thanked the executive and the outgoing Director-at-Large, Isobel Rancier, for her work over two terms.
- Eve Poirier thanked the executive for the meeting preparation and new website.
- Dan Mirau thanked the executive.

Membership Coordinator Report: Liz Fulton-Lyne
- Note: see report submitted in advance of the meeting.

9:30 am – 9:40 am
Secretary-Treasurer Report: Leigh Cunningham
- Note: see report submitted in advance of the meeting.
- Annual financial statement was reviewed by Adrienne Connelly (ACAD) and Luke Malone (SAIT). Statement included at end of minutes.
- Isobel Rancier moved to approve the financial statement. Motion seconded by Claudette Cloutier. Motion passed.
- The Secretary-Treasurer will file the Annual Society Return and Financial Statement with Alberta Corporate Registry.
- Membership fee increase. Keith Walker noted that the proposal clearly outlined the reasons for the increase. Tim Janewski noted that $100 is a reasonable amount for smaller libraries. Ann Gish moved to approve the AAAL membership fee increase to $100 per member library. Motion seconded by Chris Nicol. Motion passed unanimously.
- Membership fees will be reviewed every two years.
- Janet Sainsbury inquired about bank fees on financial statement. The executive reviewed bank fees at the request of the membership in 2012-2013.
Leigh Cunningham called for volunteers to form a Professional Development Committee to determine needs of the members and distribution of Professional Development funds as outlined in the budget proposal. Janet Sainsbury (Bow Valley College) and Suzanne Rackover (Banff Centre) volunteered.

AAAL usually pays an honorarium to Tom Skinner for his work with AAAL statistics. Terry Donovan moved to provide a $200 honorarium to Tom Skinner. Motion seconded by Brad Neufeldt. Motion passed.

Eve Poirier thanked the Membership Coordinator and Secretary-Treasurer for the PayPal option to pay membership fees.

9:40 am – 9:50 am
LAA Report: Karen Hildebrandt
- Karen Hildebrandt reported news from the Library Association of Alberta (LAA).
- LAA has a new logo.
- A task force has been created to review the membership survey, since the results of the past survey were so divided. Recommendations will be reported at the AGM.
- The Continuing Education Certificate through the Partnership is now available. It is a three year program for library staff to track professional development.
- LAA Advocacy Committee has been created for advocacy efforts.

9:50 am – 10:00 am
Report from The Alberta Library (TAL): Dan Mirau
- Note: see report submitted in advance of the meeting.
- Major developments include TAL Online, the APLEN funding reallocation and transition planning, the two-day ILS Symposium in June, and new website development. TAL is financially solid and is in the strategic thinking phase with a strategic plan to be implemented in January 2015.
- Terry Donovan said he is pleased with TAL Online as it shows collaboration. Emma Thompson and Wanjiku Kaai both stated that they promote TAL with students.

10:00 am – 10:05 am
AAAL Statistics Coordinator Report: Genevieve Luthy
- The 2012-2013 AAAL statistics are now posted online at aaal.ca/statistics
- 20 member libraries provided statistics. NAIT and Banff Centre data is not included online but may be requested by members.
- Genevieve Luthy requested that more libraries participate.
- Ann Gish requested a more interactive format for the data, such as MS Access, so that members can manipulate data. The data is available in Excel.
- Genevieve Luthy thanked Tom Skinner and Chris Savage (SAIT) for their work.

10:05 am – 10:15 am
Nominations Committee: Keith Walker, Brad Neufeldt, Eve Poirier
- Eve Poirier thanked Jodi Lommer and CJ de Jong for their candidacy for the position of Director-at-Large. CJ de Jong voted in as new Director-at-Large for a two year term by secret ballot.
- Robyn Hall (MacEwan) will be the new Newsletter Editor. Luke Malone (SAIT) was thanked for his term.

10:15 am – 10:30 am
Coffee Break Sponsored by SAIT
Round Tables (brief news from the membership)

- Medicine Hat College: migrating to OCLC WorldShare ILS; new college president starts in May.
- Grande Prairie College: EBSCO Discovery Service; renovations; skill development for staff; digital archive for the college.
- NAIT: Helga Kinnaird is retiring after 36 years at NAIT.
- Olds College: IT service is now in the library; lab is open 24/7; half of library staff recently retired.
- University of Calgary: extended longer hours; funding to renovate the Gallagher Library; investigating new ILS; recent W.O. Mitchell centenary celebration in Archives.
- SAIT: new coordinator of library instruction hired; patron-driven-acquisition catalog of 100,000 eBooks is saving a lot of money; photojournalism exhibit in the library.
- NEOS: centralized ILL for NEOS members; looking at digital repository services and acquisitions/cataloguing services; investigating sharing eBooks.
- Banff Centre: president resigned; reducing computer workstations; Patrick Lawless now working on archives projects.
- Portage College: ongoing reorganization; implementing EBSCO Discovery; looking at joining NEOS; new website; reducing hours.
- University of Alberta: more stable funding going forward; hiring three Associate University Librarians; selected Ingram/Coutts as single vendor for monographs; eBook preferred purchasing; big data and data-sharing platform Dataverse.
- Concordia University College: single service desk; selected single vendor Coutts; implementing WorldCat Discovery Service; disseminating results of 10th annual student satisfaction survey.
- NorQuest College: new building with a larger library approved; integrated library and writing service launched.
- Mount Royal University: new library approved; Janet Monteith retiring; extended hours until 1 am.
- University of Lethbridge: finished renovating post-flood (flooding from construction accident); upgrade from Millenium to Sierra ILS; redevelopment of Information Literacy program; stress-free zone for students; increasing compact shelving; partnership with Red Crow Community College.
- Red Crow Community College: new president; university transfer program; U of L librarian to teach Library 101 course at Red Crow; development of an elder protocol handbook.

A reminder from AAAL to please post on the blog to share your news!

Panel Session on copyright

Amanda Derksen, NAIT
Rowena Wake, University of Calgary
Shely Henry, SAIT
Tim Janewski, King’s University College

This panel session featured copyright officers and library staff responsible for copyright at four institutions.

Tim Janewski (King’s): serving as copyright officer is part of his role as Library Director. Biggest challenge is keeping up with copyright news.

Amanda Derksen (NAIT): provides copyright support as part of her librarian role at NAIT. Currently, copyright issues are spread throughout various departments but library is seen as the contact point. NAIT offers drop-in sessions.
Rowena Wake (U of C): Copyright Officer position has existed for decades at University of Calgary. There is a “full-service” copyright office, copyright committee (chaired by the Provost) and three assistants. All print reserves go through copyright office. Use ARES to track permissions.

Shely Henry (SAIT): Long history of copyright and seeking permissions at SAIT. Copyright situated in the Centre for Instructional Technology and Design (CITD) department. SAIT faculty must take a mandatory online copyright course. Shely does a lot of outreach/education and some classroom instruction. Maintains an internal FAQ. Copyright is part of Curriculum Development process.

**Professional development opportunities about copyright:** U of A, ABC Copyright Conference, Open Access Conference, Lesley Ellen Harris’ online course, McGill has a three-day workshop in August.

**Recommendations for other institutions:** have access to a lawyer with copyright knowledge; know your executive (how risk-averse is your institution?); hire someone who is not afraid of a challenge and who will push policy and procedure. It is important that there is “one voice” on copyright at an institution.

12:00 pm – 1:30 pm
Lunch & Tours of the University of Calgary Taylor Family Digital Library

1:45 pm - 1:50 pm
**Fall 2014 Host for AAAL Meeting: Samuel Cassady**
- University of Alberta will host the Fall 2014 AAAL meeting on Thursday November 20, 2014.

1:50 pm – 2:00 pm
- All member library directors now have a wordpress.com account so the accounts may be shared with other staff. Please post news and/or photos to aaal.ca.
- Any questions can be directed to Luke Malone or the new Newsletter contact, Robyn Hall.

**Workshop Committee Updates: Jodi Lommer, Christine Loo, Adrienne Connelly**
- Start thinking about ideas for lightning strikes for Fall 2014.
- Please provide feedback in the post-meeting member survey.

**Webmasters: Yvonne Phillips**
- Brad Neufeldt requested an RSS feed for aaal.ca. There is a “follow” option on the blog that makes it easy to get email updates.
Alberta Association of Academic Libraries

2:00 pm – 2:30 pm
Breakout Sessions – discussion on topics of interest

- **ACRL Information Literacy Framework**, Liz & Jodi
- **Open Access**, Leigh & Samuel
- **Discovery Tools**, Luke & Isobel

2:30 pm – 3:30 pm
**Lightning Strike Sessions**

**Dogs in the Library** (Jodi Lommer, Associate Coordinator Instruction, NAIT)
Therapy dogs reduce exam stress. NAIT Library, in partnership with Chimo Animal Assisted Therapy, has started a bi-annual event around exam time when NAIT students, staff and faculty can interact with therapy dogs in and around the Library. This presentation will describe the planning that goes into an event like this and the anecdotal and empirical evidence of its success.

**Social Media Communication as Scholarship** (Kim Clarke, formerly Associate Vice-Provost for Research Support, now Head, Bennett Jones Law Library, U of C)
The use of social media to inform primary client groups of new developments in their fields or to express one's views of those developments is high and continuing to rise. When should these communiques be counted as professional or scholarly writings, if ever? What are the current higher ed views on blogs, tweets, Facebook pages, websites and other electronic writings? Recent developments will analyzed and suggestions on how to advocate for the inclusion of these types of publications in one’s university’s or faculty’s definition of scholarship and the criteria that might be considered in this process will be discussed.

**Library Space Use Study** (Leigh Cunningham, Collections & Instruction Librarian, Medicine Hat College)
What are library users actually doing in the library? MHC Libraries wanted to go beyond casual observation and determine if the physical library space really does meet the needs of our students. Seating sweeps, an unobtrusive observational method, were used to gather information about library users and the physical spaces of the Vera Bracken (Medicine Hat) and Brooks Campus Libraries. Hear about some of the changes we’ve made based on the findings and learn about how to implement the sweeps method at your library.

**Mystery Shop your Library** (Mary Medinsky, Librarian & Kristine Plastow, Library Chair, Red Deer College)
Retail stores use Mystery Shoppers to ensure employees are providing excellent customer service—why can’t libraries? Hear about Red Deer College’s experience using student Mystery Shoppers at our service points, and how Red Deer College Library uses the mystery shop data to contribute to both our staff training plan, and our Library Strategic plan.

3:30 pm
**Meeting Adjournment**

- Samuel Cassady thanked University of Calgary and Claudette Cloutier for hosting.
- Samuel also thanked the AAAL executive and committee members.

4:00 pm - 6:00 pm
**PLD Meeting for Directors**
# AAAL Annual Financial Statement

## 2014 Statement

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<td>Membership Fees</td>
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<td>$2,080.60</td>
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<td>Membership Fees via PayPal</td>
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<td>WordPress.com - aaal.ca</td>
<td>$14.00</td>
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<td>26-Nov-13</td>
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<td>Speaker Gifts - AAAL Meeting Nov. 2013</td>
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<td>29-Nov-13</td>
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<td>8-Jan-14</td>
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<td>Membership Fees via PayPal</td>
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<td>AAAL stamp and seal</td>
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<td>Sponsorship ALC Conference 2014</td>
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<td>Bank Service Fee</td>
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**TOTALS**

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<th>Credit</th>
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<td>$2,653.91</td>
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The fiscal year began with a balance of $1235.60. The AAAL revenue totaled $2653.91 from membership fees and PayPal deposits. Expenditures totaled $1285.19 including costs of honorarium, speaker gifts, website fees, conference sponsorships, administrative supplies, bank fees, and lunches. Total assets of the Association is $0. Total liabilities of the Association is $0.

This is to certify that the Financial Statement for the 2014 fiscal year for the Alberta Association of Academic Libraries has been reviewed by the auditors of the Association.

The auditors are certain that the financial statement is free of material misstatement and is ready to be included in the society’s annual return.

Adrienne Consely, AAAL Auditor

Date: April 14, 2014

Luke Malone, AAAL Auditor

Date: April 14, 2014
# AAAL Spring 2014 AGM Meeting Attendees

<table>
<thead>
<tr>
<th>Name</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adrienne Connelly</td>
<td>ACAD</td>
</tr>
<tr>
<td>Sandy Ayer</td>
<td>Ambrose</td>
</tr>
<tr>
<td>Suzanne Rackover</td>
<td>Banff Centre</td>
</tr>
<tr>
<td>Kelley Wadson</td>
<td>Bow Valley</td>
</tr>
<tr>
<td>Janet Sainsbury</td>
<td>Bow Valley</td>
</tr>
<tr>
<td>Sheila Clark</td>
<td>Canadian University College</td>
</tr>
<tr>
<td>Karen Hildebrandt</td>
<td>Concordia</td>
</tr>
<tr>
<td>Dan Mirau</td>
<td>Concordia</td>
</tr>
<tr>
<td>Ann Gish</td>
<td>Grande Prairie</td>
</tr>
<tr>
<td>Andy Fowler</td>
<td>Keyano</td>
</tr>
<tr>
<td>Tim Janewski</td>
<td>King’s</td>
</tr>
<tr>
<td>Wanjiku Kaai</td>
<td>Lakeland College</td>
</tr>
<tr>
<td>Fiona Dyer</td>
<td>Lethbridge College</td>
</tr>
<tr>
<td>Leigh Cunningham</td>
<td>Medicine Hat</td>
</tr>
<tr>
<td>Keith Walker</td>
<td>Medicine Hat</td>
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<tr>
<td>Joanne Mokry</td>
<td>Medicine Hat</td>
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<tr>
<td>Jordan DeSousa</td>
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<tr>
<td>Geoff Owens</td>
<td>Mount Royal</td>
</tr>
<tr>
<td>Sara Sharun</td>
<td>Mount Royal</td>
</tr>
<tr>
<td>Pearl Herscovitch</td>
<td>Mount Royal</td>
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<tr>
<td>Francine May</td>
<td>Mount Royal</td>
</tr>
<tr>
<td>Nicole Palanuk</td>
<td>Mount Royal</td>
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<tr>
<td>Margot Millard</td>
<td>Mount Royal</td>
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<tr>
<td>Isobel Rancier</td>
<td>NAIT</td>
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<tr>
<td>Christine Loo</td>
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<tr>
<td>Amanda Derksen</td>
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<tr>
<td>Jodi Lommer</td>
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<tr>
<td>Eve Poirier</td>
<td>NorQuest</td>
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<tr>
<td>Liz Fulton-Lyne</td>
<td>NorQuest</td>
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<tr>
<td>Peggy McKenzie</td>
<td>Olds</td>
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<tr>
<td>Veronica Lewis</td>
<td>Prairie Bible</td>
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<tr>
<td>Terry Donovan</td>
<td>Portage</td>
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<tr>
<td>Mary Weasel Fat</td>
<td>Red Crow College</td>
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<tr>
<td>Jillian Sinotte</td>
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<tr>
<td>Lisa Wakefield</td>
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<td>Yvonne Phillips</td>
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<td>Kristine Plastow</td>
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<td>Anne-Marie Watson</td>
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<td>Mary Medinsky</td>
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<td>Darcy Gullacher</td>
<td>Rocky Mountain</td>
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<td>Samuel Cassady</td>
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<td>Luke Malone</td>
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<td>Emma Thompson</td>
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<td>Genevieve Luthy</td>
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<td>Name</td>
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<tr>
<td>Dave Webber</td>
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<td>Shely Henry</td>
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<tr>
<td>Brad Neufeldt</td>
<td>St. Mary’s</td>
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<tr>
<td>Clive Maishment</td>
<td>TAL (Affiliate Member)</td>
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<tr>
<td>Cj de Jong</td>
<td>U of A</td>
</tr>
<tr>
<td>Kit Wilson</td>
<td>U of A</td>
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<tr>
<td>Claudette Cloutier</td>
<td>U of C</td>
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<tr>
<td>Leanne Morrow</td>
<td>U of C</td>
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<tr>
<td>Kim Clarke</td>
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<tr>
<td>Rowena Wake</td>
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<tr>
<td>Chris Nicol</td>
<td>U of L</td>
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<tr>
<td>Brad Fawcett</td>
<td>Vanguard</td>
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