



## Alberta Association of Academic Libraries

### AAAL SPRING AGM 2016 Meeting Minutes

Date: Thursday, April 14, 2016

Location: University of Calgary

Calgary, Alberta

9:00 am – 4:00 pm

*8:30 am – 9:00 am*

**Coffee and Breakfast Pastries provided by AAAL**

*9:00 am – 9:30 am*

**Introduction from Host: Tom Hickerson, Vice-Provost, Libraries and Cultural Resources, University of Calgary**

#### **Introduction of Members**

*9:30 am*

**Meeting called to order.**

**Motion by Sonya Betz to approve the agenda. Motion seconded by Ann Gish. Motion passed.**

**Motion by CJ de Jong to approve the Fall 2015 Meeting minutes. Motion seconded by Elaine Fabbro. Motion passed.**

*9:30 am – 9:50 am*

#### **AAAL Executive and Committee Updates**

Note: Reports submitted in advance and included in the meeting package.

Verbal Reports:

#### **Co-Chairs: Robyn Hall and Sonya Betz**

The Co-Chairs formally thanked MacEwan University for hosting in Fall 2015, the Workshop Committee and presenters, and executive members CJ de Jong and Leigh Cunningham. The revised Bylaws were successfully filed. Digitization of AAAL files in in the executive's future plans. A new Statistics and Assessment Committee was formed and each committee appointed a convener to liaise with the executive. The Chairs have also been working with Jason Openo, President, Library Association of Alberta.

Tim Janewski thanked the executive.

#### **Secretary/Treasurer: Leigh Cunningham**

The annual financial statement was presented at the AGM as prepared by the Secretary-Treasurer and reviewed by AAAL auditors Rene Martin and Jane Duffy.

**Motion by Rene Martin to approve of the financial statement. Motion seconded by Sonya Betz. Motion approved.**

**Director-at-Large: CJ de Jong**

CJ introduced the idea of changing the Director-at-large position to a Vice President/Vice Chair role, to be reviewed by the new executive.

**Membership Coordinator: Jessica Norman**

Jessica thanked the membership for providing feedback on the member survey. The Resource Sharing members have been added/updated on the AAAL website.

**Communications Committee: Dana Ouellette**

Dana provided an update from the committee: AAAL has 80 Twitter followers and 68 likes on Facebook. The "7 Questions" series is very popular. AAAL needs to review the listserv. Three options: no listserv, Google Groups, Jerome (U of A list).

A survey about the listserv will be prepared and sent to membership for feedback.

**Workshop Committee: Trish Rosseel**

Trish thanked Rene Martin for filling in on the Workshop Committee.

**Professional Development Committee: Leigh Cunningham**

The committee recommends a review by the executive and a merging or alignment with the Workshop Committee in order to solicit competitive applications that meet the criteria of the AAAL PD Award.

**Statistics and Assessment Committee: Ebony Magnus and Tara Stieglitz**

Nicole, Ebony and Tara will be working with U of A to move AAAL data to DataVerse.

*9:50 am – 10:00 am*

**AAAL Working Group Updates**

**Mentorship Working Group: Robyn Hall**

A survey about mentorship will be prepared and sent to membership in September 2016 for feedback and interest. Depending on outcome, a committee may be formed at the Fall meeting.

**Resource Sharing Working Group: CJ de Jong**

The working group has collected data from four participating institutions. Information will be presented at the Fall meeting.

*10:00 am – 10:10 am*

**Nominations Committee: Vote for Vacant Executive positions – Secretary/Treasurer and Director-at-Large.**

**Motion by Isobel Rancier to elect CJ de Jong, University of Alberta, to a second two-year term in the position of Director-at-Large by acclamation. Seconded by Ann Gish. Motion passed.**

**Motion by Claudette Cloutier to elect Genevieve Luthy, SAIT, to a two-year term in the position of Secretary/Treasurer by acclamation. Seconded by Wanjiku Kaai. Motion passed.**

Robyn Hall thanked the Nominations Committee.

*10:10 am – 10:15 am*

**Fall 2016 Host: Sonya Betz**

Discussion on Fall meeting host possibilities. Dan Mirau will look into hosting at Concordia University of Edmonton. Another option may be Edmonton Public Library. CJ will investigate meeting rooms at EPL, as EPL is set to undergo major renovations.

*10:15 am – 10:30 am*

**Coffee Break provided by AAAL**

*10:30 am – 11:30 am*

**Round-table – News from Member Libraries and Local Associations: Facilitated by CJ de Jong**

**News from Libraries:**

- ACAD: Sustainability plan. Plan to double enrollment. Partnering with Olds College on Fashion program. Working on a Learning Commons Strategic Plan.
- Ambrose: Move to YBP vendor services. Developing an institutional repository. Moving to OCLC WMS. Developing LibGuides, archives and a new website.
- Athabasca: Revising university website to include more library information. Discarded 8000 VHS tapes plus more weeding. Launched a series of webinars on library orientation – 400 “attendees” and 2000 recording views.
- Bow Valley: Implementing EBSCO Curriculum Builder and an APA Toolkit.
- Concordia: Developing tutorials on research autonomy. Have 3000+ followers on Tumblr. Institutional LGBT and Indigenous policies.
- Grande Prairie: Steps to Success program (punch card program for students). Now loaning Google Chromebooks. Installed a green screen and converted presentation practice rooms in the library. Reviewing journal subscriptions.
- Lakeland: Participating in NEOS shared acquisitions and ebooks. New logo and website at the college.
- Lethbridge College: Continued weeding project and developing new spaces. Lilian Li is the new manager. Working on new college website. Integrating library with curriculum.
- MacEwan: Expended \$90,000 to develop a textbook collection of all required textbooks. Hiring an Instructional Design Librarian. Hosting IL (Information Literacy)-Palooza in April. Developing “teaching triangles” for assessment of library instruction.
- Medicine Hat: Revised academic structure. Soft launch of MakerspaceMHC. Funding for new furniture and equipment, and renovations to the service desk.
- Mount Royal: New library being built. Hiring two manager-librarian positions (non-faculty) in the areas of collections and systems. OER is now part of the library’s regular budget. Converting to RFID in the summer.
- NAIT: Planning for new spaces and makerspace. Now use one large single service desk. Working on a new website. New collaboration rooms. Held a Long Night Against Procrastination.
- NorQuest: Launching a campus-wide academic integrity course. Launched personal librarian program with online students.
- Northern Lakes: Using EBS Discovery and CREDO Information Literacy modules. New college website. Considering joining NEOS.

- Olds College: Lots of weeding, renovations. Hired a Digital Services Librarian.
- Portage: Roving collections, working with WMS and WorldCat Discovery. Management changes.
- Red Deer: Using NEOS Centralized ILL and Acquisitions. Usability testing. All staff working on a “teaching philosophy” instead of the concept of customer service.
- SAIT: New name – Southern Alberta Institute of Technology. Sabrina Wong named ALA Emerging Leader. Jessica Norman holds a CISCO eLearning Chair.
- St. Mary’s: Creating more group study space.
- U of A: New Collections Strategies unit. New off-campus storage. Held a photography contest for “images of research”. Renovations at multiple branches.
- U of C: 50<sup>th</sup> anniversary. Ranked 7<sup>th</sup> and 11<sup>th</sup> library in the world on various rankings. Content strategy for archives and museums. Indigenous strategy. New spaces: one button recording space, quiet spaces. Closing two service points.
- Vanguard: Staffing changes.

## **TAL Update**

### Overview

TAL has focused on two major items in the past 6 months. TAL Online continues to be a focus and the Strategic Plan is the document that will continue to drive the consortium over the next few years. A solution to continue TAL Online will be presented to the Board on April 15th 2016.

### Strategic Plan Implementation

In January, thirty-seven TAL members participated in a survey designed to identify and prioritize activities that are required to operationalize the strategic plan. Work has already started on a number of the activities. A summary of the results will be sent to all members.

### TAL Online

Working groups were set up to review alternatives for the replacement of TAL Online. TAL staff have reviewed and analysed the work of the groups. This has enabled TAL to bring forward a specific recommendation at the April 15th Board meeting.

### Licensing

The Licensing program continues to adapt to member’s needs. In particular the following accomplishments should be noted:

- TAL renewed over 200 licenses in the past six months. Many vendors were able to provide some discounts in light of the current exchange rate with the American dollar.
- New Products: 18 new products have been introduced since last June as TAL continues to become as responsive as possible to meet the needs of Members.
- The Licensing Service Committee met in person and agreed to compile a list of electronic subscriptions from all members.
- A number of alternatives for establishing the content of the Universal core are being considered.

### Library Toolshed

The Toolshed continues to grow as a means for promoting collaboration between libraries. Over 500 items are currently listed in the database. Alberta libraries have contributed over 180 items with BC a close second. Manitoba and Saskatchewan are also making significant contributions. A focus on summer reading programs is currently being promoted.

### Online Reference Centre (ORC)

An application to continue this program has been made to Alberta Education and it is anticipated that funding will be renewed for the upcoming year. The resources of the ORC continue to be well used. Training for teachers, teacher librarians and librarians continued over the past six months. Work also continues on mapping the K-12 curriculum to the resources in order to make them easier to use. The ORC Coordinator also maintains a website and an extensive listserv to effectively communicate the ORC.

#### Lois Hole Campus Alberta Digital Library (LHCADL)

The University of Alberta Libraries and TAL collaborated on a business case to move the management of LHCADL resources to TAL. The business case has been presented to Alberta Advanced Education and is intended to maximize the value of LHCADL while meeting the business objectives of Alberta Advanced Education.

#### Governance

The Strategic Plan Survey indicates that this is a priority for many members. A formal process will be initiated with the support of those members that indicated an interest in this initiative.

#### Government Relationships

The economic downturn will provide numerous opportunities for members as Alberta attempts to cope with new economic realities and diversify its' economy. Libraries around the world are perceived to be a key component of the engines of economic development and entrepreneurship. TAL is ideally positioned to work with the library sector as whole to deliver in this area and align sector priorities with government priorities.

#### **AALT Report to AAAL Meeting April 2016:**

Submitted by Karen Hildebrandt; AALT President-Elect

Registration is now open for the AALT Conference which will be held from May 12 – 15 at SAIT.

We invite you to join colleagues from across the province each morning for exciting keynotes by:

- Stephen Abrams: an expert in library planning and leadership
- Dr. Lauryn Oates: a human rights and development expert
- Glenda Goertzen: a successful children's and YA fantasy author

This year's conference features a range of informative sessions including:

- Service Excellence: Serving Persons with Disabilities
- Blurred Lines: Redefining Technical Services
- By the Numbers: Using Statistics and Data to Simplify Weeding
- and many, many more.

We will also have tours of the Military Museums Library and the Taylor Family Digital Library. Accommodations are at the beautiful SAIT campus close to city transit, shopping and a variety of restaurants.

Our AGM and Board election will be held on Saturday May 14.

We have approximately 125 members (personal, student, institutional and affiliate). We have two student reps from each of the Library Technician programs in Alberta (MacEwan and SAIT) that sit on our Board.

AALT will also have a bit of a presence at ALC. Sarah Stephens, AALT President, will be part of the panel session "Library Landscape: It's Time to Shake it Up!" at ALC. An open dialog discussion between the audience and leaders of our library associations in Alberta (LAA, ALTA, AALT, AAAL, TAL, ALPAC) about the library landscape in Alberta. Questions like "How can we be stronger together? What is our Relevancy? How can we collaborate?" are just some of the areas that will be covered. With CLA in the process of dissolution and the new CFLA forming this conversation is very relevant for our Provincial Associations. It is definitely an interesting time.

### **NEOS News for AALT April 2016:**

#### Shared acquisitions

MacEwan University is taking the lead on a pilot project for a Shared Acquisitions Service to centralize some acquisitions processes for some NEOS members. This will mean a new role for MacEwan as service provider for other member libraries, deepening our network of consortial relationships. Along with MacEwan, libraries participating in the pilot project are Red Deer College, NorQuest College, and Lakeland College.

#### Shared ebook purchase

A collection of shared ebooks has been purchased by NEOS members. The Collaborative E-resources Task Force (CERT) worked with members and the vendor to develop a framework for how e-books purchased from EBSCO could be shared by members of the consortium. Libraries committed funds to the purchase and a team of librarians selected titles. As NEOS libraries, collections, and client needs change, we hope that sharing e-books will add a useful dimension to the work that we do together.

#### Other initiatives

Other new and current initiatives are being guided by member task forces in the areas of Collection Analysis, Return on Investment, ILS Interface, Centralized ILL.

#### Expansion of service to external clients

External clients who sign up at one NEOS library can now borrow and place holds at all other NEOS libraries. In addition to more choice, this means that people can pick up items from distant NEOS libraries at a more convenient NEOS library, including locations in Calgary and Medicine Hat.

#### Miniconference

A reminder to NEOS staff members that the NEOS miniconference will be held Friday, June 10 at MacEwan University in Edmonton. The NEOS miniconference is a one day conference for the staff of NEOS member libraries. There is no charge for NEOS staff to attend.

*11:30 am – 11:45 am*

#### **CLA Update - Robyn & Sonya on behalf of Jason Openo, Library Association of Alberta**

Discussion on [Agenda Item 3.1](#) "Canadian Federation of Library Associations," as to be reported at the LAA AGM. Suggestions and discussion about AAAL participation/representation at Alberta Library Conference. LAA will be the Alberta representative under the new CLA model. Suggestions included AAAL co-hosting or sponsoring a panel.

*11:45 am – 1:30 pm*

#### **Lunch and Tours of University of Calgary Taylor Library and Nickel Gallery**

1:30 pm – 4:00 pm

**Afternoon Schedule of Events coordinated by the Workshop Committee**

**Keynote:** Embedding Librarians in Scholarship of Teaching and Learning. Nancy Chick and Caitlin McClurg, University of Calgary.

**Lightning Strike 1:** How Faculty Can add your LibGuides Content to Moodle. *Kathy Zarft, NorQuest College*

**Lightning Strike 2:** Library Consulting Overseas: The Engagement de l'Afrique Project. *Sandy Ayer, Ambrose University.*

**Lightning Strike 3:** Developing an Embedded Librarian Program at a Polytechnic Institution. *Jessica Norman, SAIT Polytechnic*

**Lightning Strike 4:** Blurred Lines: Redefining Technical Services in an Academic Library. *Leigh Cunningham and Valarie Westers, Medicine Hat College.*

**Lightning Strike 5:** Long Nights Against Procrastination at the Red Deer College Library. *Yvonne Phillips, Red Deer College.*

4:00 pm

**Meeting Adjournment.**

## AAAL Spring AGM 2016 Attendees (Business Meeting)

Rene Martin	Alberta College of Art + Design
Sandy Ayer	Ambrose University
Elaine Fabbro	Athabasca University
Matthew Black	Bow Valley College
Salma Nisar	Bow Valley College
Dan Mirau	Concordia University of Edmonton
Dana Ouellette	Concordia University of Edmonton
Ann Gish	Grande Prairie Regional College
Sheena Gardner	Grande Prairie Regional College
Ben Harrison	Lakeland College
WANJIKU KAAI	Lakeland College
Lilian Li	Lethbridge College
Corene Kozey	Lethbridge College
Tara Stieglitz	MacEwan University
Robyn Hall	MacEwan University
Debbie McGugan	MacEwan University
Chuck Payne	Medicine Hat College
Leigh Cunningham	Medicine Hat College
Joanne Mokry	Medicine Hat College
Valarie Westers	Medicine Hat College
Jordan Crate-Serhal	Mount Royal University
Geoff Owens	Mount Royal University
Julie James	Mount Royal University
Isobel Rancier	NAIT
Kathy Zarft	NorQuest College
Shiloa Thomas	Northern Lakes College
Louise Brittain Boisvert	Olds College
Corey Johnson	Olds College
Terry Donovan	Portage College
Mary Medinsky	Red Deer College
Yvonne Phillips	Red Deer College
Ebony Magnus	SAIT
Dave Weber	SAIT
Genevieve Luthy	SAIT
Sabrina Wong	SAIT
Jessica Norman	SAIT
Lori Pichette	SAIT
Luke Malone	Southern Alberta Institute of Technology
Brad Neufeldt	St. Mary's University (StMU)
Tim Janewski	The King's University
Sonya Betz	University of Alberta
CJ de Jong	University of Alberta
Trish Rosseel	University of Alberta
Claudette Cloutier	University of Calgary
Caitlin McClurg	University of Calgary
Leeanne Morrow	University of Calgary
Christie Hurrell	University of Calgary
Laura Koltutsky	University of Calgary
Brad Fawcett	Vanguard College