



Alberta Association of Academic Libraries

AAAL Fall 2015 Meeting Minutes

Date: Thursday, November 19, 2015

Location: MacEwan University

Edmonton, Alberta

9:00 am – 4:00 pm

8:30 am – 9:00 am

Coffee and Breakfast Pastries provided by AAAL

9:00 am – 9:05 am

Introduction from Host: Debbie McGugan, Dean, MacEwan University Library

9:05 am – 9:15 am

Introduction of Members, and Recognition of Service: Keith Walker

9:18 am

Meeting called to order.

Motion by CJ de Jong to approve the agenda with revisions. Motion seconded by Eve Poirier. Motion passed.

Motion by Rene Martin to approve the Spring 2015 AAAL AGM minutes. Motion seconded by Elaine Fabbro. Motion passed.

9:15 am – 9:50 am

AAAL Executive and Committee Updates

Note: Executive reports submitted in advance and included in the meeting package.

Verbal Reports:

Secretary/Treasurer: Leigh Cunningham

Rene Martin (ACAD) and Jane Duffy (MacEwan) volunteered to serve as auditors to review AAAL financial information before the spring AGM.

Communications Committee: Dana Ouellette

The “7 Questions with...” feature is very popular. Dana circulated a signup sheet for more participants. There was a reminder to follow AAAL on Facebook and Twitter.

Workshop Committee: Trish Rosseel

All members of the Workshop Committee are new. The Committee reviewed feedback from the past meetings. More submissions/proposals for lightning strike sessions are needed in the future.

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Professional Development Committee: Leigh Cunningham (on behalf of PD Committee)

The applications received to date for PD funding largely do not meet the criteria. No funding was awarded for the fall meeting. The PD Committee will work closely with the Workshop Committee to solicit interest from AAAL attendees.

Nominations Committee: Eve Poirier

The Committee will be seeking nominations for Director-at-large and Secretary-Treasurer ahead of the Spring AGM.

Statistics Committee: Genevieve Luthy

Submissions will be accepted until the end of November 2015. This is the first year asking for stats earlier in the year with the goal of providing useful information to member libraries ahead of the budgeting process. Ebony Magnus (SAIT) is working on methods for comparing institutional data. Rene Martin expressed her appreciation for the work of the Statistics Committee.

9:50 am – 10:00 am

Resource Sharing Task Group Update: Director-at-Large, CJ de Jong

CJ called for volunteers from a variety of institutions to review the [Resource Sharing Agreement](#).

Volunteers: Dave Weber (SAIT), Mary Medinsky (Red Deer), Terry Donovan (Portage), Tim Janewski (King's), Leeanne Morrow (U of C).

9:45 am – 10:00 am

Coffee Break provided by AAAL

10:00 am – 11:00 am

Special Resolution: Bylaw Amendments

Minor revisions to wording were made to clarify meaning. Major revisions and rationale:

- **2.4:** Membership applications are submitted to the Membership Coordinator instead of the Secretary-Treasurer. This was likely an oversight when the Membership Coordinator position was created.
- **2.6.ii:** Clarified notification process for delinquent/non-paying members.
- **3.2.iv:** The Committee will provide candidate names and brief statements of interest to each voting member prior to an election. This ensures voting members, and those voting by proxy can make informed decisions when voting for elected officers.
- **3.2.v:** Nominations will only be accepted from the floor if no nominations have been received prior to the meeting.
- **3.2.vii:** Added Robert's Rules procedure for dealing with a tie vote.
- **4:** Standing Committees and Working Groups. The intention is to formalize the role of non-executive groups, set terms for volunteers, and to clarify communication processes between the committees, working groups and the Executive Officers.
- **5.2.ii:** In the case of two members holding the position of Chair (two co-chairs), the Chair is considered one position/one vote.

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Tim Janewski thanked the executive for the proactive work regarding the bylaws.

Motion by Eve Poirier to accept the bylaws as amended. Motion seconded by Terry Donovan. All in favour. No votes opposed.

Bylaws take effect immediately and will be filed by the executive. Revised bylaws will be posted to the [AAAL website](#).

The Appendices of the Bylaws may be revised as needed. It is noted that bylaws should not make reference to specific brands such as Google Drive. Further discussion on the bylaw appendices:

Appendix A

- *Director-at-large*: The Executive will review the title of the officer position "Director-at-large." This position, according to AAAL bylaws, can be any individual at a member institution and not exclusively a library director.
- *New committee: Statistics and Assessment Committee*. Currently, one person is in charge of institutional statistics. The scope of this committee will be broadened with new volunteers. Some considerations for the new committee include: archiving AAAL data, making data available to researchers, caution with making some member data public (permissions), aggregate data, investigate online forms for submission, participation in ACRL/CARL/COPPUL. There will be a call for volunteers to join the Statistics and Assessment Committee.
- *Workshop Committee*: Keynote speaker is optional.

Appendix B

- Meetings are typically held to coincide with The Alberta Library Board meetings, which alternate between Calgary and Edmonton. The Executive may choose to review and propose alternate meeting times and locations that meet the needs of AAAL and its members.
- The membership fee increase in 2013 allows for AAAL to cover the costs of refreshments and lunches at meetings.

CJ de Jong will call for volunteers for any vacancies on the new committees.

Rene Martin stepped down from the Workshop Committee.

Eve Poirier stepped down from the Nominations Committee.

11:00 am – 12:00 pm

Round-table - News from Member Libraries and Local Associations: Facilitated by CJ de Jong

Library Association of Alberta (LAA): Report submitted in advance and included in the meeting package.

Alberta Association of Library Technicians (AALT): Report submitted by Karen Hildebrandt, AALT President-Elect

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The Alberta Association of Library Technicians (AALT) is “DEDICATED TO SUPPORTING THE PROFESSIONALISM OF LIBRARY TECHNICIANS THROUGH COMMUNICATION, CONTINUING EDUCATION, AND COOPERATION”.

AALT was formed in 1974 and we had our 41st conference this year. We have approximately 125 members (personal, student, institutional and affiliate). We have two student reps from each of the Library Technician programs in Alberta (MacEwan and SAIT) that sit on our Board.

The new Board was elected at the June AGM:

President: Sarah Stephens

President-Elect: Karen Hildebrandt

Member-at-Large: Chris Gartner

Secretary: Lynda Shurko

Treasurer: Jennifer Latham

Membership Director: Kristy Nicholls

Marketing Director: Melanie Belliveau

Journal Editor: Kristian McInnes

Website Director: Lynn Blain

Our journal, “The AALT Technician” moved from print several years ago to a pdf formate and we now changed it into an online blog journal which was launched on Thursday, November 5. So far this new format has been really well received.

Conference 2016 planning is well underway. “Celebrating Diversity” is the theme of the conference which will be held May 12-15, 2016 at SAIT. The call for proposals went out and we hope we will have a strong program. Our keynote speakers are: Stephen Abrams (Friday morning); Letha Goger (Saturday morning) talking about open educational resources (OERs); and Glenda Goertzen (Sunday morning) a Canadian author of children's and young adult fantasy, including the best-selling children's novel The Prairie Dogs.

AALT will also have a bit of a presence at ALC. Sarah Stephens, AALT President, will be part of the panel session “Library Landscape: It’s Time to Shake it Up!” at ALC. An open dialog discussion between the audience and leaders of our library associations in Alberta (LAA, ALTA, AALT, AAAL, TAL, ALPAC) about the library landscape in Alberta. Questions like "How can we be stronger together? What is our Relevancy? How can we collaborate?" are just some of the areas that will be covered.

My first association was AALT and it was the first board I served on. With my term coming to a close and the opportunity to service on the AALT Board coming up I accepted the nomination as President-Elect for AALT. It really is like coming full circle. I look forward to the next few years serving on the AALT Board once again.

The Alberta Library (TAL): Update

TAL Online

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At the Board meeting on Friday the TAL Board will discuss the future of TAL Online. The ongoing support and cost of a Universal Catalogue offered through OCLC will be examined. Members will also be provided with a number of approaches and development options to address this issue.

Licensing

The Licensing program continues to adapt to member's needs. In particular the following accomplishments should be noted:

- All members were given organization specific information on the value of the licensing program for their organization.
- New Products: a significant number of new products have been introduced as TAL continues to become as responsive as possible to meet the needs of Members.
- The Licensing Committee has agreed to placing a new web form for requesting new products on the TAL website.
- The Universal Core was adopted by all but three members. The process for developing the core and for gaining participation is being reviewed.

TAL Toolshed

Manitoba and Saskatchewan have now joined the Toolshed initiative along with Alberta and British Columbia. To date over 450 different resources have been added and shared through the Toolshed. Initiatives to promote the Toolshed such as a newsletter are being developed.

Online Reference Centre (ORC)

This program continues to be well supported by Alberta Education. All Alberta libraries have access to the ORC for the following patrons:

Academic Libraries

1. Any student in an upgrading program studying the Alberta Curriculum
2. Any student enrolled in a faculty of education program in the province of Alberta

To support access in Public and Academic Libraries TAL is providing a number of training sessions. TAL will also continue to work with Alberta Education to promote these resources.

EZ Proxy Authentication Service

EZ Proxy is an authentication service that allows offsite authentication for electronic resources licensed by TAL:

- One member, Olds College has indicated that they wish to begin using TAL's authentication service using EZ Proxy.
- Thirty libraries are using the service (including 5 First Nations Information Connection libraries that are not TAL members)
- TAL will be upgrading to the next version of EZ Proxy to improve security and access.

Foothills Library Association (FLA): Report submitted by Catelynne Sahadath, FLA President

The Foothills Library Association recently changed over its executive, and announced its 2015/16

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events schedule, which includes:

- Fall Networking Brunch (October 2015)
- Open Access Open Mic Night (October 2015)
- Semi-annual Trivia Challenge (November 2015, February 2016)
- Holiday Book Swap (December 2016)
- Calgary Libraries In Action professional development event (Spring 2016)

NEOS: Report submitted by Anne Carr-Wiggin, NEOS Manager

- NEOS's main activity is of course the members' shared Integrated Library System but NEOS also has several projects underway to move forward its Strategic Agenda.
- *Shared acquisitions* – pilot project in 2016 for shared acquisitions and shelf-ready cataloguing services, led by MacEwan University.
- *Centralized interlibrary loan* – service to provide centralized requesting and lending ILL services via the University of Alberta Libraries. The pilot project is in process and an evaluation is planned for the new year.
- *Shared ebook collection* – ebook collection purchased together and now available to all NEOS clients.
- *Return on Investment Task Force* – to demonstrate the ongoing positive return on investment resulting from NEOS membership.
- *Collection analysis* – quantitative analysis of the NEOS collection on a broad scale.
- *Shared/networked institutional repository* – work just beginning.

AAAL Member Libraries:

- Concordia: Demand driven ebooks. Ebrary and Kanopy. Basement renovations. Online reservations for room bookings through LibCAL.
- U of A: New facility for offsite storage. Research collections. Safety and security for 24/7 spaces. SAD light therapy lamps. Testing for new discovery BLACKLIGHT and institutional repository. Support staff showcase involving 60 staff.
- Red Crow: Post-fire, the institution is starting to rebuild and has received many donations of books, computers and projectors. There is insurance money to rebuild in next two years; all donations welcome, including library equipment (carts, stools, supplies) and books. The college will be changing its name.
- Lakeland: Participating in NEOS centralized ILL. Articles fulfilled in 24 hours.
- SAIT: New User Experience and Assessment librarian hired.
- Medicine Hat: Changes in personnel, new writing specialist position, makerspace, speaking of books, intellectual property exhibit. MHC's 50 year anniversary.
- Olds: 50% of collection weeded. Decreasing barriers to access, reconfigured service desk, 24/7 computer lab, centre/space for mental health, etc.
- Portage: Implemented OCLC WMS. Author event. Student survey.
- NorQuest: Will have 75% more space in new building. Library leading academic integrity mandatory orientation.
- King's: LGBTQ inclusion workshops with Alvin Schrader. Making libraries welcoming and inclusive. New instruction librarian.

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- Burman: Hired a half-time archivist position. Archives from advancement to library. Weeding and new study space.
- St. Mary's: External review of library completed. Weeded print journals.
- Red Deer: Collection renewal/weeding. Long night against procrastination being planned.
- Lethbridge College: Fiona Dyer to Royal Roads. Lilian Li will be new head librarian in Jan 2016
- GPRC: 3D printer, makerspace, new group room with technology and presentation room.
- U of C: 50th anniversary. Mellon foundation planning grant. Library meeting needs of learners. -3% budget.
- ACAD: Changing to learning commons model with Student services, IT, Library together. Building a makerspace. Will create new position director/chief librarian. Five staff in total, not all fulltime.
- Athabasca: Copyright office, archives, records management, and art collection added to the library portfolio.
- NAIT: Space renovations. New head librarian.
- MacEwan: Integrating LibGuides2 into BlackBoard.

11:40 am – 12:00 pm

Update from Canadian Library Association: Virginia Clevette and Christina Hwang "Toward a Federated Library Association"

Virginia and Christina presented a concise overview and fielded questions about the future direction of CLA. The recommendation from the working group is the formal dissolution of CLA and the creation of a new non-profit, bilingual Canadian Federation of Library Associations (CFLA). The new entity would be a small, single-focused organization that is capable of responding to national issues in an informed and strategic manner. Detailed information can be found on CLA's [website](#).

12:00 pm

Important Reminders from the Chair

AAAL needs a spring host in Calgary for Thursday April 14, 2016

There will be the following vacancies/elections at the Spring AGM: Director-at-large and Secretary-Treasurer.

12:00 pm – 1:15 pm

Lunch and Tours of MacEwan University Library

1:15 pm – 4:00 pm

Afternoon Schedule of Events coordinated by the Workshop Committee

Opening Session: BC Librarians Get Open. Caroline Daniels, Kwantlen Polytechnic University Library; Erin Fields, University of British Columbia Library; Leva Lee, BCcampus. Via Skype.

Lightning Strike 1: Research Metrics Workshop Series at Cameron Library. Jessica Thorlakson, University of Alberta

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Lightning Strike 2: The Year of China. Dan Mirau, Concordia University of Edmonton and Tara Stieglitz, MacEwan University

Lightning Strike 3: Making the Academic Library Personal: Implementation of a Personal Librarian program. Nancy Goebel, University of Alberta

Closing Keynote: Facilitating Collaboration and Integration as Crucial Roles for Academic Libraries in the OER Movement. Michael McNally, University of Alberta

4:04 pm

Meeting Adjournment.

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AAAL Fall 2015 Attendees (Morning Business meeting)

Rene Martin	ACAD
Elaine Fabbro	Athabasca University
Sheila Clark	Burman University
Dan Mirau	Concordia University College of Alberta
Dana Ouellette	Concordia University College of Alberta
Sheena Gardner	Grande Prairie Regional College
Wanjiki Kaai	Lakeland College
Tim Janewski	King's University
Heather Jewell	King's University
Corene Kozey	Lethbridge College
Debbie McGugan	MacEwan University
Jane Duffy	MacEwan University
Robyn Hall	MacEwan University
Chuck Payne	Medicine Hat College
Shawna Murphy	Medicine Hat College
Leigh Cunningham	Medicine Hat College
Isobel Rancier	NAIT
Wayne Hofman	NAIT
Eve Poirier	NorQuest College
Shiloe Thomas	Northern Lakes College
Corey Johnson	Olds College
Peggy McKenzie	Olds College
Terry Donovan	Portage College
Mary Weasel Fat	Red Crow Community College
Mary Medinsky	Red Deer College
Yvonne Phillips	Red Deer College
Dave Webber	SAIT
Genevieve Luthy	SAIT
Luke Malone	SAIT
Jessica Norman	SAIT
Ebony Magnus	SAIT
Brad Neufeldt	St. Mary's University
Brian Lin	The Alberta Library
Christine Loo	The Alberta Library/NAIT
CJ de Jong	University of Alberta
Trish Rosseel	University of Alberta
Sonya Betz	University of Alberta
Anne Carr-Wiggin	University of Alberta
Leeanne Morrow	University of Calgary