Alberta Association of Academic Libraries

AAAL 2017 Spring Meeting Agenda & Meeting Package
Date: Thursday, April 20, 2017
Location: Bow Valley College - 345 6th Avenue SE, Calgary, AB
Room: N231 (North Campus map)
Lunch Cost: Free! (RSVP Required)
Parking: Visitor parking info
Hotels near Bow Valley College:
Delta, Homewood Suites, Fairmont Palliser, International Hotel

AAAL Executive & Key Contact Information

Co-Chairs:
Sonya Betz (780) 492-1718 sonya.betz@ualberta.ca
Robyn Hall (780) 633-3478 hallr27@macewan.ca

Secretary-Treasurer:
Genevieve Luthy 403-210-4477 genevieve.luthy@sait.ca

Membership Coordinator:
Jessica Norman (403) 210-4073 jessica.norman@sait.ca

Director-at-Large (interim):
CJ de Jong (780) 492-7882 cj.dejong@ualberta.ca

Communications Committee:
(Web, News & Social Media)
Dana Ouellette dana.ouellette@concordia.ab.ca
Hanne Pearce hanne.pearce@ualberta.ca
Erik Christiansen echristiansen@mtroyal.ca

Workshop Committee:
Trish Rosseel trish.rosseel@ualberta.ca
Claudette Cloutier ccloutie@ucalgary.ca
Shawna Murphy smurphy@mhc.ab.ca

Nominations Committee:
Samuel Cassady (former AAAL Chair) scassady@uwo.ca
Isobel Rancier isobelr@nait.ca
Jane Duffy duffyj@macewan.ca

PD Committee:
Janet Sainsbury jsainsbury@bowvalleycollege.ca
Christine Loo christinel@nait.ca
Sarah Bailey sarah.bailey@norquest.ca

Statistics and Assessment
Committee:
Ebony Magnus ebony.magnus@sait.ca
Tara Stieglitz stiglitzt@macewan.ca
Nicole Palanuk nicole.palanuk@ytced.ab.ca

Morning Schedule of Events

8:30 am – 9:00 am
Coffee and Breakfast Pastries provided by AAAL

9:00 am – 9:15 am
Welcome from Host - Lynn Connell, Director, Learner Success Services, Bow Valley College
Introduction of Members
Approval of Minutes of the Fall 2016 AGM (See Appendix A)
Approval of Agenda/Consent Agenda

9:15 am – 9:30 am
AAAL Executive & Committees: Verbal Reports
- Co-Chairs - Robyn Hall & Sonya Betz
- Secretary Treasurer - Genevieve Luthy
    - Approval of the annual financial statement
- Statistics and Assessment Committee

9:30 am - 9:55 am
AAAL Working Group Updates
- AAAL/LAA Working Group (see Appendix B) - Sonya Betz
- Mentorship Working Group (see Appendix C) - Ali Foster, Ebony Magnus & Isobel Rancier
- AAAL Resource Sharing Task Group - Final Report - CJ de Jong

9:55 am - 10:00 am
Fall 2017 Host (Edmonton - Thursday, November 16, 2017) -- Robyn Hall & Sonya Betz

10:00 am - 10:15 am
Coffee Break

10:15 am - 11:00 am
AAAL/LAA Discussion

11:00 am – 11:50 am
Round-table - CJ de Jong
- News from local associations
- News from member libraries

11:50 am -- 12:00 pm
Vote on Executive Positions -- led by Jane Duffy & Isobel Rancier

Vote on AAAL Chair (2017-2018)

CJ de Jong (University of Alberta)
I have had the opportunity to be part of the AAAL Executive for three years as the Director at Large, during which I've worked with great leadership and have formed a thorough understanding of the executive and committee roles. AAAL is going through a transition with new executive titles and terms, and I hope that my experience will enable the Executive to serve the Membership without as little disruption as possible. If elected as the AAAL Chair, I would also be interested in exploring further the role

our Association plays in the context of changes to the provincial and national library associations. Recognizing that the AAAL has a unique history and an important role in Alberta's academic library community, which we should all work to strengthen and celebrate, I hope to provide us all an opportunity to reflect on the Association's path and consider the paths we can take from here.

Tatiana Usova (University of Alberta)

Since 2010, I have attended at least one AAAL meeting each year, and I have greatly enjoyed my experience. I find the work of the association to be important and valuable to the Alberta academic library community and it will be an honour to be its Chair.

I read the position description and there is nothing on the list of responsibilities that will present a challenge to me. For 10 years I have been part of the UAL, I have served on the executives of APLUA, LAA, and Bredin Center for Learning. Thus, I have a lot of experience in association governance.

I value collaboration, diversity of opinions, professional growth and sharing, and these are the core values of the association. I believe it is important for Alberta academic libraries to stand together, to understand the challenges and complexities facing our organizations, and to develop the capacity to meet those challenges by getting people together and sharing their expertise and perspectives.

I am willing to move forward issues that are of interest to the academic community, e.g. copyright and open licensing, professional identity and practice, programming and archiving AAAL data. I am sure that there are new partnerships to develop, new actions to undertake, and new commitments to make to advance the AAAL vision of innovation and excellence in Alberta academic libraries.

If elected AAAL Chair, my goals will be to:
- Strengthen relationships;
- Promote diversity and equity in our association and profession;
- Work together with the AAAL executive and committees to advance association goals and serve our members' needs;
- Coordinate and conduct interesting and effective meetings. Provide meaningful professional development and networking opportunities to academic library staff across the province;
- Unite voices of association members and represent them to other associations and agencies;
- Facilitate joint work among members and build coalitions with like-minded partners sharing our goals and values.

Vote on AAAL Chair-elect (2017-2018)

Nicolle Lemay (MacEwan University)

I welcome the opportunity to serve the Alberta Association of Academic Libraries as Chair Elect and Chair over the next two years. In my current position as Library Chair at MacEwan University, I employ the same values as AAAL, that is, collaboration, sharing knowledge, professional growth etc. to inform my decision making and professional practice.

My first involvement with AAAL was as a new librarian, in the early 2000's. As Assistant Manager and later Manager at Lakeland College Library, I often attended the biannual meetings of the "Alberta Association of College Libraries", as the organization was then known, and was able to witness first hand the collegiality and cooperation among academic institutions in this province.

I look forward to contributing to this collaborative and forward-looking organization.

Vote on Membership Coordinator (2017-2019)

Jessica Thorlakson (University of Alberta)

I am a tenure-track librarian with the University of Alberta Libraries (UAL), working in the Cameron Science and Technology Library as the Agricultural, Life, and Environmental Sciences (ALES) Librarian and 3D printing service coordinator. I am also a volunteer with the Greater Edmonton Library Association (GELA), where I coordinate and co-teach monthly creative writing workshops at the Edmonton Remand Centre. My work requires great organizational skills, balancing instructional sessions, consultations, updating 3D printing policies and workflow while monitoring the service (and the ever growing queue of 3d print requests), as well as collaborating and working with colleagues, without whom none of this would be possible. At the UAL, I also serve on the Academic Librarians' Committee, engaging in University staff negotiations and governance.

As a newer LIS professional (receiving my MLIS from the University of Alberta in 2013), I look forward to both engaging with and learning from the broader academic library community throughout Alberta, and across the country.

James Murphy (University of Calgary)

As a recently-minted MLIS (UBC, 2016) returning home to Alberta, I am excited to put my name forward in consideration for the Membership Coordinator position with AAAL. During my three years in Vancouver I enjoyed both networking within the academic library community and working at institutions such as UBC and SFU. I would be thrilled at the opportunity to join and contribute to an active, collaborative association of academic library colleagues in Alberta.

My current position is as an Information Specialist with Libraries and Cultural Resources at the University of Calgary. I provide front-line information services, instruction and research help. I am currently involved in a project to update and implement new digital learning tools and online instructional modules.

Previous to this position I have had a contract Research Librarian position with the Continuing Education department at the Cumming School of Medicine, University of Calgary. In Vancouver I had student librarian positions at UBC's Woodward Library, SFU's Bennett Library, and a Library Coordinator position at the BC Children's Hospital's Family Support & Resource Centre.

During my MLIS I co-chaired the CHLA-ABSC (Canadian Health Libraries Association) Student Club from 2014-2015. In this role I chaired meetings, planned events, managed membership and undertook club fundraising efforts. Over the years I have also enjoyed volunteering at the Calgary Public Library and the Rocky Mountain Adaptive Sports Centre (Canmore). For more detailed information please visit my LinkedIn page at : https://www.linkedin.com/in/jamesemurphy

As a new professional I have connections with other recent graduates from across Western Canada who may also be interested in joining AAAL. I am keen to undertake outreach to help build membership for the AAAL as well as strengthen ties with the current membership. I would bring a positive, effective, collaborative approach to this position and I look forward to meeting and collaborating with academic library colleagues across Alberta.

Morgan Hordal (SAIT)

My name is Morgan Hordal and I joined the Southern Alberta Institute of Technology (SAIT) as their Student Engagement Librarian in 2016. Before moving to Calgary, I spent several years in Edmonton where I completed a Master of Library & Information Studies and Bachelor of Secondary Education at the University of Alberta. Following this, I worked in libraries in the Edmonton area, including Strathcona County Library, Leduc Public Library, Spruce Grove Public Library, and NAIT. My previous roles focused on reference services, library programming, and outreach work and it has been a new and welcome challenge to translate this experience into a postsecondary library. I am interested in the role of AAAL Membership Coordinator because I would like to be more involved in the academic library community in Alberta. After attending the Fall 2016 AAAL meeting, I was impressed with the quality professional development opportunities that AAAL offers to its members. I know that these meetings take the time and energy of many people to organize and I would like to contribute to making them possible, as well as helping to keep the overall association active and engaged. Thank you for your consideration.

12:00 pm -- 1:00 pm
Lunch - Participate in lunch table talks followed by optional tours of Bow Valley College Library and Learning Commons.

Afternoon Schedule of Events

1:00pm -- 2:20pm **Keynote: Inspiring Student Learning with New Library Spaces**

In August 2014 Mount Royal University (MRU) broke ground on the Riddell Library and Learning Centre. This new facility is scheduled to open later this spring and will house the Library, Student Learning Services, Academic Development Centre, Department of Education, and the Institute for the Scholarship of Teaching and Learning. The Riddell Library and Learning Centre will more than double the current library's seating, significantly increase group study spaces, offer flexibility and sustainability in space use, and provide new tools and technology for teaching, learning and research.   Along with significant opportunities for new library programming and services for students and faculty, this facility also offers an expanded capacity for community outreach and engagement. Carol will provide some background on this exciting new facility, and offer thoughts on the importance and nuances of key partnerships, the challenges of managing change and expectations over a long project, and the critical role that communication and engagement plays in this type of campus-wide project.

- Carol Shepstone, University Librarian, Mount Royal University

2:20pm -- 2:40pm **Coffee Break**

2:40pm -- 3:00pm **Understanding Digital Scholarship Needs to Support the Evolving Nature of Academic Research**

Libraries are transforming spaces and services to better support the nature of 21st century research. For example, many academic libraries are developing digital scholarship centres or labs. This lightning talk will provide an overview of two consultation processes employed at the University of Calgary to gather feedback from scholars on how the library could support new modes of research.

The University of Calgary undertook two consultation processes: the first was a focused workshop conducted in 2015 with scholars from three multidisciplinary research clusters: arctic studies, smart cities, and visual analytics. The second was a series of semi-structured interviews conducted in 2016 with individual scholars from a range of disciplines in the arts and humanities.

The workshop participants highlighted common research support needs including data and data repositories, digitization, expertise, space, skills training, and funding for collaborations. The interview participants highlighted similar needs, with space, access to interdisciplinary collaborators, and training/consultation being the most commonly identified research support needs.

This talk will be of interest to other academic libraries wishing to reshape library spaces and services to support the research needs of their local community.

Key outcomes include:
- Understand trends in how libraries are supporting the evolving nature of academic resource.
- Learn about how one library gathered feedback on research support needs from scholars.
- Understand how existing library resources and expertise can be coordinated and/or reallocated to support new modes of research.

- Christie Hurrell & Kathryn Ruddock, University of Calgary

3:00pm -- 3:20pm **A Year in Student Engagement and Outreach Programming at UAL**

In this session, I will discuss the three major initiatives I have coordinated as part of my residency at University of Alberta Libraries (UAL).

The first is the Images of Research (IOR) Competition and Exhibition, which challenges graduate students from all disciplines to capture and share the essence of their research in a single image. IOR is organized in collaboration with the Faculty of Graduate Studies and Research (FGSR) and has proved to be immensely successful in regard to engaging graduate students and the greater campus community. In particular, I will focus on the planning of event and the changes implemented from last year, as this is the second time IOR is being run.

The second is Don't Judge a Book by Its Cover, a "blind date with a book" style event that celebrated and promoted Black History Month. Just under 250 books were displayed across five libraries. This was an entirely new program for UAL and represents a unique take on "blind date with a book"; in my research, I saw no other library pair it with Black History Month or have displays system-wide. Ultimately, Don't Judge a Book by Its Cover was well received by students, faculty, and staff, with almost 200 books being borrowed. It is also important to note that non-academic staff were integral to planning and initiating the event.

Third is the Festival of Undergraduate Research and Creative Activities (FURCA) oral presentations and visual exhibits. FURCA is a symposium planned by the UofA's Undergraduate Research Initiative (URI) which showcases the research being conducted by undergraduates. I worked collaboratively with URI to facilitate the hosting of oral presentations and visual exhibit in library spaces. While UAL has been involved with FURCA in the past, this was the first time library spaces were used.

Key outcomes include:
- Emphasize the variety of programming happening at UAL
- Inspire other academic librarians to explore similar initiatives at their libraries
- Exemplify how academic libraries can support campus partners in facilitating student-focused events, particularly through the use of library space

- Nicole Loroff, University of Alberta

3:20pm -- 3:40pm **Using Play to Reduce Stress & Increase Cognition**

Universities are stressful environments for students, with approximately 90% of those surveyed admitting they felt overwhelmed during the academic year. Researchers have begun extolling the emotional, psychological and physical benefits to adults who partake of fun activities or play games. Libraries are perfectly situated to provide students with opportunities to play as a means of reducing their stress and allowing them to re-focus for their studies. In the past two years, several UCalgary libraries created opportunities for their students to engage in play. The majority of these are self-paced and -timed "take-a-break" activities but also include fun-filled events (usually involving fun with food).

Takeaways for this session include:
- Gaining an increased appreciation of the stress and anxiety post-secondary students experience;
- Understanding the impact play has on stress levels and cognitive abilities; and
- Obtaining a wide-range of ideas for inexpensive fun activities.

Kim Clarke & Leeanne Morrow, University of Calgary

3:40pm -- 4:00pm **Re-Designing the Service Desk for Collaboration**

In the summer of 2016 the first floor of Rutherford North underwent a complete renovation. As part of this renovation we had the opportunity to think differently about our service area. Prior to the renovation we had implemented a single service model where all questions came to one desk. This model was working very well but it was now time to tweak it slightly. We found that working with students from a long wooden one level desk was not optimal. The challenge was how could we create a new space that showed how we collaborate with patrons and allow us to do this in a more ergonomic way? Presenting a visual picture of collaboration was important to helping students and faculty see others getting help and for them to be fully engaged with staff in solving information requests.

As part of our review of the space on the Rutherford first floor, we worked the University Architect's office and staff to identify solutions to a number of issues identified with the layout of the first floor. We were able to redesign the space for better flow, identify key areas for activities and create a collaborative approach to our service desk work.

Key outcomes that will be covered:
- Process for examining work flow and engaging staff in identifying opportunities for redesign
- Advantages to adapting off the shelf furniture in a library environment
- Designing a process to implement new ways of working at a service desk

Christine Brown, University of Alberta

4:00pm -- 4:20pm **Maker Studio: Digital Literacy in Academic Libraries**

As the maker movement takes force, makerspaces are integrating to the everyday life of academic libraries. The opening of the Riddell Library and Learning Centre (RLLC) at Mount Royal University (MRU) created the perfect opportunity for the university to develop the Maker Studio, a space where students, faculty and community users can explore ideas and tools in a collaborative, hands-on way. As part of this presentation, I will address how a team composed of library staff and staff from the Academic Development Centre (ADC) materialized the vision for the space, and chose key technologies that reinforce the library's information literacy objectives. The team is currently developing policies and guidelines for our unique academic environment.

Ultimately, the future of the space will be shaped by the library's ability to incorporate the Maker Studio into academic life. Once the RLLC opens, subject librarians will liaise between faculty and Maker Studio staff to create open communication channels to facilitate projects and promote the use of new technologies. There are already several examples from MRU and other institutions on how faculty from departments ranging from Anthropology to Computer Science are using 3D printers and other maker technologies for learning and research.

In addition to connecting to faculty, the library will provide programming to promote and make the Maker Studio accessible to students. Some of that programming includes networking with outside groups such as ChickGeek and Beakerhead, developing entry level workshops, tours, and showcasing student work.

Key outcomes:
- Illustrate the development process in creating a makerspace for an academic library
- Emphasize the significance of space for design and collaboration in embedding reflective practices for making and consuming
- Exemplify how the library can work with faculty to integrate a makerspace into their curriculum to develop digital literacy and computing thinking skills

Sandra Sarmiento, Mount Royal University

4:20pm - 4:30pm
Closing remarks

4:30 pm
Meeting Adjournment

List of Reports

- **AAAL Co-Chair's Report**
- **Secretary Treasurer Report**
- **Membership-Coordinator Report**
- **Director-at-Large Report**
- **AAAL Professional Development Committee Report**
- **AAAL Workshop Committee Report**
- **AAAL Communications Committee Report**
- **AAAL Statistics and Assessment Committee Report**
- **AAAL Nominations Committee Report**

Appendix A: Fall 2016 Minutes
Appendix B: AAAL/LAA Working Group Terms of Reference
Appendix C: AAAL Mentorship Program (Pilot) Terms of Reference & Framework

---

AAAL Co-Chair's Report

March 30, 2017

We wrap up our term as Co-Chairs optimistic for the future of the AAAL, and excited to see how the Association will grow and change. Our many thanks to all of you for supporting us for the past two years, especially the many volunteers on AAAL committees, working groups, and the executive who have contributed so much to the AAAL and its members!

Acknowledgements:
We particularly would like to acknowledge our outgoing Executive members, Jessica Norman and CJ de Jong. As Membership Coordinator, Jessica has been incredibly effective at managing our membership records, communicating with members, running our post-meeting surveys, and conducting the unenviable twice-yearly task of ensuring we have enough voting members to run our meetings! CJ has been the AAAL Director at Large since 2014 and has been the AAAL's liaison to external organizations, as well as our most experienced executive member, always willing to share his expertise. CJ and Jessica both have contributed well beyond the scope of their positions in many other ways and we thank them for their service.

Also ending his term on our Communications Committee is Dana Ouellette who has done a fantastic job managing the AAAL blog, and the popular 7 Questions feature for the last 2 years. Thank you Dana!

Lastly, many thanks to our Nominations Committee, chaired by former AAAL Chair Samuel Cassady. We appreciate Samuel's commitment to this role, and to the association overall, and wish him continued success in Ontario. We look forward to taking over on the Nominations Committee as our own Chair responsibilities come to an end.

Meetings:

The Fall 2016 meeting was held at the University of Alberta on November 17, 2016 with approximately

55 attendees. During our business meeting we heard a presentation from Christina Hwang, the Library Association of Alberta's liaison to the AAAL, about the LAA's proposal to become an umbrella association for the different library constituencies of Alberta and possible collaboration with the AAAL. Our keynote panel explored open library data, including a brief analysis of some of the AAAL's own statistics. Over lunch we continued our popular table talks, allowing members to have unstructured conversations about different topics of interest, and to get to know each other better. Our thanks to the University of Alberta for hosting.

Activities:

Following on the work of the Mentorship Working Group, the AAAL will be running a one-year mentorship pilot project, beginning in May 2017. We're very excited about moving this work forward. The Mentorship Working Group will provide an update to the membership at the 2017 AGM.

We also struck a LAA/AAAL Working Group to further investigate the possibility of a more structured relationship with the LAA as an umbrella organization. We'll work closely with LAA to understand what a model for this kind of organizational structure might look like, and will consult closely with AAAL members to fully understand concerns and questions they may have. The LAA/AAAL Working Group will provide an update to the membership at the 2017 AGM.

Submitted by:
Robyn Hall and Sonya Betz, AAAL Co-Chairs

Robyn Hall
John L. Haar Library, MacEwan University
7-275B, 10700 -104 Avenue
Edmonton, AB T5J 4S2
780-633-3478 HallR27@macewan.ca

Sonya Betz
University of Alberta Libraries
2-10U Cameron Library, University of Alberta
Edmonton, AB, Canada T6G 2J8
780-492-1718 sonya.betz@ualberta.ca

AAAL Secretary-Treasurer's Report

March 30, 2017

MEMBERSHIP FEES PAYMENT
Membership fees were received from 28 member libraries, totaling $2800. Twenty libraries paid fees online via PayPal.

Bank Account Transfer
In August 2016, AAAL opened a new Community Spirit Account with ATB. This account has no monthly fees, so will save $60/year. The previous TD Account was closed in December.

ANNUAL FINANCIAL STATEMENT
The annual financial statement will be reviewed and audited by AAAL members Tim Janewski (King's University College) and Rene Martin (Alberta College of Art + Design). Revenue is exclusively from membership fees; expenses included speaker gifts, website hosting, catering, PD Award, and bank/PayPal fees. Copies of the signed financial statement will be available at the AGM.

Submitted by:

Genevieve Luthy, AAAL Secretary-Treasurer

Library Manager
Southern Alberta Institute of Technology (SAIT)
Stan Grad Centre, MC 122
1301 – 16 Avenue NW, Calgary AB, T2M 0L4
403.210.4477 genevieve.luthy@sait.ca

AAAL Membership Coordinator's Report

April 3rd, 2017

Thank you to all members who provided feedback on last Fall's meeting. The comments related to keynote and lightning strike sessions were invaluable for planning this meeting.

The transition from the old listserv to the new TinyLetter service has been completed. The new service is very easy to manage.

 Submitted by:
Jessica Norman
AAAL Membership Coordinator

Coordinator of Library Instruction
Reg Erhardt Library, SAIT Polytechnic
403.210.4073
Jessica.norman@sait.ca

AAAL Director-at-Large Report

March 30th, 2017

This was my last year as the AAAL Director-at-Large, and also the last year that AAAL has a Director-at-Large. We have all witnessed the great work that Robyn and Sonya have been able to do as Co-Chairs, which demonstrates how a Chair and Chair-Elect can partner to most effectively carry out the work of the Association and develop continuity for the Association. It's been a pleasure to work with all the AAAL Executives and committee members, as well as facilitating the sharing of news from the AAAL member Libraries and local associations. I believe one of the best parts of our meetings are when members share the exciting things their libraries are doing, and that other members learn about these and carry them out later at their libraries. It's been a pleasure to have been a part of this.

Submitted by:
CJ de Jong
AAAL Director-at-Large (interim)

University of Alberta Libraries
1-110B Rutherford North
Edmonton, AB T6G 2J4
780-492-7882 cj.dejong@ualberta.ca

AAAL Professional Development Committee Report

March 31st, 2017

The PD Committee met by telephone on January 26th. It was decided that we recommend to Executive that the application criteria for the Professional Development Award be changed to giving preference to Lightning Strike presenters, rather than making the Award available only to presenters, in the hopes of generating more applications for the Award. At the meeting of the Executive on Monday March 6th Executive approved the change. New award criteria is posted on the AAAL website: https://aaal.ca/resources/professional-development

No applications have been received as of Friday March 31st.

Submitted by: Janet Sainsbury, Bow Valley College (on behalf of the AAAL Professional Development Committee: Janet Sainsbury, Christine Loo, & Sarah Bailey)

AAAL Workshop Committee Report

3/28/2017

- Solicited and reviewed feedback on Fall 2016 professional development program.
- Added Fall 2016 meeting presentations to AAAL web site.
- Worked with Professional Development Committee to separate call for PD support to attend and present at AAAL meetings from the lightning strike submission process.
- Issued call for lightning strike submissions and organized keynote panel for Spring 2017 meeting.

Submitted by: Trish Rosseel (on behalf of the AAAL Workshop Committee: Claudette Cloutier, Shawna Murphy, & Trish Rosseel)

AAAL Communications Committee

3/31/2017
- We no longer maintain the AAAL listserv and now use a TinyLetter mailing list service for sharing news with members. Members can subscribe from the homepage of the AAAL website.
- We added member terms to the contact page on the AAAL website.
- Dana Ouellette's term will end as of the spring meeting. The team will not seek a replacement. Hanne Pearce & Erik Christiansen feel confident that the 2 of them can handle the team. Erik will take over the role of blog administrator.

Submitted by: Dana Ouellette (on behalf of the AAAL Communications Committee: Dana Ouellette, Hanne Pearce, & Erik Christiansen)

AAAL Statistics and Assessment Committee Report

March 31, 2017

The Statistics and Assessment Committee is reformatting past years' data in preparation to deposit in U of A's dataverse repository. The committee will be providing dashboards and reports for the

2015/16 data, and some retrospective analysis of previous years at the Spring meeting.

Submitted by: Ebony Magnus (on behalf of the AAAL Statistics & Assessment Committee: Ebony Magnus, Nicole Palanuk, & Tara Stieglitz)

AAAL Nominations Committee Report

March 31, 2017

These are exciting times for AAAL! With the creation of the new Chair-Elect position and availability of three open Executive positions, the AAAL Nominations Committee was tasked with finding qualified and keen candidates to help lead AAAL through the next stage of evolution. We are extremely pleased to present to the membership a slate of candidates who we feel strongly embody the core values of the AAAL.

As our terms will collectively be coming to a close this spring, we would also like to thank the membership for the opportunity to serve on the AAAL Nominations Committee. It has been a rewarding experience and we encourage other members to put your names forward.

Submitted by: Samuel Cassady (on behalf of Isobel Rancier, Jane Duffy & Samuel Cassady)

AAAL 2016 Fall Meeting Minutes
Date: Thursday, November 17, 2016
Location: University of Alberta
Room: Henry Marshall Tory Building rm. 3-36

8:30 am – 9:00 am
Coffee and Breakfast Pastries provided by AAAL

9:00 am – 9:15 am

Welcome from U of A Host: Trish Rosseel, Associate University Librarian, University of Alberta Libraries

Introduction of Members

9:30 am
Meeting called to order

Motion by Janet Sainsbury to approve the Spring 2016 Meeting minutes. Motion seconded by Dan Mirau. Motion passed.

Motion by Tim Janewski to approve the agenda. Motion seconded by Terry Donovan. Motion passed.

AAAL Executive and Committee Updates
Note: Reports submitted in advance and included in the meeting package.

Verbal Reports
Co-Chairs: Robyn Hall and Sonya Betz
The Co-Chairs formally thanked the University of Calgary for hosting the Spring 2016 meeting. They also thanked Mary Medinsky, Suzanne Rackover, and Yvonne Phillips for their work on AAAL Committees over the last several years. The Chairs have had ongoing discussions with LAA regarding increased academic library participation, and this will be discussed later on the agenda. They have been working with the Mentorship Working Group and Valla McLean will provide an update later in the meeting. The AAAL List-serve is being discontinued, and the AAAL distribution list and Jerome listserves will be used to communicate instead. The membership was asked how we can ensure that AAAL and PLD meetings do not conflict in the future, and several people recommended that PLD and AAAL be held in the same location as a starting point.

Secretary/Treasurer: Genevieve Luthy
Genevieve asked for volunteers to audit the annual financial statements in the spring. Tim Janewski and Janet Sainsbury volunteered.

Communications Committee: Dana Ouellette

Hannah Pearce is taking on AAAL social media and Erik Christianson will be the new webmaster. We will continue 7 questions on AAAL website.

Professional Development Committee: Janet Sainsbury
The criteria for the PD Award have changed so that the recipient must be applying to present at the AAAL meeting to be eligible.

Special Resolution: Bylaw Amendments
The AAAL Executive proposed a special resolution to amend the AAAL's Bylaws. The proposed changes are:

1. We would like to create the position of Chair-Elect, replacing the current position of Director at Large, to be elected each year. The Chair Elect would occupy the position for one year, and would become Chair the following year. This change will allow for some much needed continuity on the AAAL Executive.
2. We would like to propose reducing quorum of voting members from 75% to 50%. Every year we struggle to meet quorum for our meetings and this change should make the process significantly easier.

Motion by Trish Rosseel to accept the bylaws as amended. Motion seconded by Chuck Payne. All in favour. No votes opposed.
Bylaws will take effect immediately and will be filed by the executive. Revised bylaws will be posted to the AAAL website. The Executive will create a transition plan and elect a new Executive at the Spring AGM.

9:55 am - 10:10 am
Mentorship Working Group Updates - Valla McLean
Valla provided an update on the mentorship survey that was distributed in the fall. See Appendix A. Sonya explained that AAAL would need to establish a structure and provide training, but a mentorship committee fits AAAL's mandate of professional development. The Executive will send out a call for participation in this group.

10 am - 10:15 am
Spring 2016 Host (Calgary April 20, 2017) - Robyn & Sonya
10:15 am - 10:30 am
Janet Sainsbury offered Bow Valley College as a location for the Spring meeting.

Coffee Break
10:30 am – 11:30 am
Coffee Break provided by AAAL

Round-table – News from Member Libraries and Local Associations: Facilitated by CJ de Jong

News from Libraries:

- Ambrose: Put together a disaster program. Circulation manager is retiring, hoping to fill with a professional librarian.
- Bow Valley College: Restructuring in college, library now in the same division as Learner Success Services so have done joint programming. Completed a business continuity plan. The University of Calgary's RFP for a new LMS will impact Bow Valley. Creating student technology support position.
- Burman University: added a half time archivist, planning a library expansion
- Concordia University of Edmonton: Renovations, expanded from 95 to 150 seats. Planning a visit from CACQ in anticipation of offering new graduate programs. Awarded funding to build a new research and innovation centre, library has been working to anticipate supports required.
- King's University: New instructional librarian, Shannon. Building relationships with the school of business, new business databases, involved with the business case study competition.
- Lakeland College: Participating in NEOS pilot for joint acquisition. Renovation to entrance of Lloydminster campus, removed security gates. Working on a space strategy to make room for accommodated exams and group study.
- Lethbridge College: New website, restructuring of positions, new position - coordinator of Access Services
- MacEwan University: Holding a Late night at the library event. Also started a Textbook Collection. Author recognition event, getting a new space in an attached classroom.
- Maskwacis Cultural College: Strong role in political lobbying. Language declaration was signed to encourage people to speak Cree. Hosting OER gathering in December, focused on Instructional Design. Name of Library was changed to reflect the Archives.
- Medicine Hat College: Built a new IT help desk facility in the library, new position which provides library and front line IT support, working with student engagement area to do programming in the library. Held a long night against procrastination which received positive feedback. Officially launched makerspace.
- NAIT: Held a long night against procrastination. Students want more food, less programming. NAIT has opened new building with computer commons. Library restructuring, have renamed outreach and engagement area
- Norquest College: Academic Integrity orientation pilot was launched. High satisfaction rates. New building, library will be 75% larger than it is now. Started a personal librarian program, specifically targeted at distance students.
- Northern Lakes College: Accepted into NEOS. Redesigned website. Will be cataloguing Northern Alberta Development Council's reports.
- Olds College: Hosting a long night against procrastination until 3am. Acquired an Oculus Rift which students can use. Painted a wall with whiteboard paint, used for math problems, and Pictionary for ESL.
- Portage College: Second year using WorldCat, discovery service has improved. Usage statistics are going up, and the College has fewer upgrading students, more career and university students. Ran a program called Money Matters with TD Bank which was perfect for upgrading students.
- Red Crow Community College: Still rebuilding after fire. Received many donations, are still looking for general arts and science. Research papers from Adolf Hungrywolf were donated. The retired librarian from sister tribe in Montana will be coming to assist and is donating her book collection to Red Crow. Lethbridge campus is buying a bigger building. Going through

reaccreditation with National Aboriginal Accreditation board. Helped MRU indigenize their Library with Blackfoot language. Looking at TRC education.

- SAIT: New Staff, Kevin Tanner, Instruction Librarian and Morgan Hordal, Student Engagement Librarian. Involved in Program Quality Assessment, and a new process for reviewing programs. Redesigned website, developed new Citation Guides.
- University of Alberta: three big building projects, First floor of Rutherford, Bibliotheque Saint-Jean, South Campus, High Density Library. Building a digital scholarship centre. New programming, book club, equipment lending programs – laptops and digital cameras, support staff showcase. Hosting WILU.
- University of Lethbridge: University offered volunteer exit program, 6 staff left, now working on realigning existing staff and new staff, and reorganizing services. Trying to promote open access, hosted Gerald Beasley, consolidated physical collection, working with COPPUL on benchmarking and utilization rates for online journals.

11:30 am -- 11:45 pm
LAA Update (Christina Hwang) **and Discussion: How do we increase academic library participation at the Alberta Library Conference?** (Anne Carr-Wiggen & Christine Loo)

Christina provided an update on ALC's umbrella vision and noted that OLA has an Ontario College and University Library Association division which might be a good model for LAA's vision. The idea is that the structure would not be hierarchical and each group would maintain autonomy. LAA is striking a working group and want to include all parties to develop an interests structure. They hope to strike the group in January so they can present a framework at the LAA Town Hall in April. The AAL Executive will put out a call for participation in a working group to participate in LAA discussions and bring forward some concrete recommendations at the Spring Meeting.

Anne and Christine provided an update on the LAA conference and asked for feedback on how to increase academic library participation. In response to questions about whether the location and cost impede academic library participation, Anne noted that the overwhelming feedback has been to maintain the location. There was discussion about whether the capacity at Jasper supports a large enough conference to appeal to a wide range of library types. The executive will ask for volunteers to work with ALC to bring more academic content to the conference.

11:45 pm -- 1:00 pm
Lunch
Participate in lunch table talks followed by optional tours of University of Alberta Libraries

Afternoon Schedule of Events

1:00pm -- 2:20pm
Keynote Panel: Opening Up About Library Data

2:40pm -- 3:00pm
Copyright, Open Licensing and Academic Authors: What Librarians Need to Know

3:00pm -- 3:20pm
"But you don't look like a Librarian": Reflections of an Early Career Professional on Identity and Professional Practice

3:20pm -- 3:40pm
Enhancing Reference Services with Proactive Chat

*3:40pm -- 4:*00pm
Beyond Perception Metrics: Lessons Learned from the MacEwan Library 2015 LibQual Survey

4:00 pm
Meeting Adjournment

AAAL Fall 2016 Attendees (Morning Business meeting)

Sandy Ayer	Ambrose University
Janet Sainsbury	Bow Valley College
Sheila Clark	Burman University Library
Dana Ouellette	Concordia University of Edmonton
Dan Mirau	Concordia University of Edmonton
Wanjiku Kaai	Lakeland College
Ben Harrison	Lakeland College
Lilian Li	Lethbridge College
Eva Revitt	MacEwan University
Tara Stieglitz	MacEwan University
Robyn Hall	MacEwan University
Alison Pitcher	MacEwan University
Alison Foster	MacEwan University
Manisha Khetarpal	Maskwacis Cultural College
Chuck Payne	Medicine Hat College
Shawna Murphy	Medicine Hat College
Isobel Rancier	NAIT
Christine Loo	NAIT
Kalin Jensen	NAIT

Myah Slade	NAIT
Leah Townsend	NorQuest College
Shiloa Thomas	Northern Lakes College
Louise Brittain Boisvert	Olds College
Terry Donovan	Portage College
Mary Weasel Fat	Red Crow Community College
Jessica Norman	SAIT
Genevieve Luthy	SAIT
Morgan Hordal	SAIT
Kevin Tanner	SAIT
Ebony Magnus	SAIT
Shannon D'Agnone	The King's University
Tim Janewski	The King's University
Sonya Betz	University of Alberta
Denis Lacroix	University of Alberta
Trish Rosseel	University of Alberta
CJ de Jong	University of Alberta
Anne Carr-Wiggin	University of Alberta
Christina Hwang	University of Alberta
Deb Feisst	University of Alberta
Kim Frail	University of Alberta
Patti Sherbaniuk	University of Alberta
Christopher Nicol	University of Lethbridge
Nicole Palanuk	Yellowhead Tribal College

Appendix B:

AAAL/LAA Working Group Terms of Reference

Background

The AAAL executive was approached by a Library Association of Alberta liaison in November 2016 to share information regarding the LAA's proposed plans to restructure itself as an umbrella organization for Alberta library association constituent groups. The LAA Liaison was invited to present this concept to the November 2016 AAAL meeting. At this meeting attendees expressed interest in striking a group to work collaboratively with the LAA to investigate how the AAAL might pursue a formal relationship with the LAA within this new framework. A group was formed in January 2017 to complete this work.

Statement of Purpose

The AAAL/LAA Working Group will investigate the complex issues surrounding a potential relationship with the LAA. Their work will include:

- Surveying AAAL members and documenting concerns and questions members may raise regarding a formal relationship with LAA.
- Ensuring that the LAA, or any AAAL representatives to the LAA, are aware of member concerns and questions.
- Supporting any AAAL representatives to the LAA with information-gathering and consultation.
- Assessing and clearly articulating benefits and drawbacks of any model proposed by the LAA, and presenting this assessment to membership for consideration and discussion at an AAAL meeting.

Membership and Duration

The Working Group consists of three to five members from AAAL member libraries for a term of approximately 11 months (January - November 2017). This group will complete its work prior to the AAAL Fall meeting in November, 2017.

Frequency of Meetings

The Working Group will meet as needed via teleconference to advance its work.

Reporting

The Working Group members will report to the AAAL executive on their progress at each executive meeting. A final written report on the group's activities will be submitted to the AAAL Chair three weeks prior to the AAAL Fall meeting in Edmonton in November, 2017; members may also optionally provide a verbal report at the meeting.

For reference:

LAA's statement on a United Voice for Alberta Libraries: http://www.laa.ca/page/news

Appendix C:
AAAL Mentorship Program (Pilot) Terms of Reference & Framework

Background
To support the Alberta Association of Academic Library's goal of providing mentorship opportunities to members, a working group was formed in 2016 to explore interest in the association initiating a formal mentorship program. After carrying out extensive research and surveying members it was determined that the AAAL would launch a one-year pilot program for 2017-2018.

Statement of Purpose
The AAAL Mentorship Program will run during the 2017/2018 academic year as a one-year pilot. The Mentorship Committee is responsible for recruitment and pairing of mentors with mentees, and offering any additional support or training needed to run the program. Committee members will conduct program evaluation upon completion of the one-year pilot and make recommendations to the AAAL Executive as to its future continuation.

Eligibility
The program is available to all employees of AAAL institutions, including library technicians, librarians, administration, and other library staff.

Duration
Initial commitment to the program by mentees/mentors will be one academic year (Sept-May). There will be an option to renew this commitment for one additional year.

Program Expectations
Both parties must complete and submit the Mentorship Agreement to the AAAL Mentorship Committee by October 1, 2017.

Schedule
1. Application Period: May/June
2. Matching period: June
3. Notifying matches: late June
4. Reminder/notifying about training events: late July/Early August
5. Training/mingling events [online]: late August or pre-start of term
6. Mid-term check-in: January
7. Year-end assessment: April to May

Frequency of Meetings
It is recommended mentees/mentors meet monthly from September 2017 to May 2018. Meetings may be in person, via telephone, or online methods such as skype, or email.

What is Mentoring?
"Mentoring is to support and encourage people to manage their own learning in order that they may maximize their potential, develop their skills, improve their performance and become the person they want to be." Eric Parsloe, The Oxford School of Coaching & Mentoring

Mentorship ≠ friendship

Mentorship ≠ guaranteed path to promotion

Mentorship ≠ coaching or counseling

What is a Mentor?
Definition
An AAAL mentor is an experienced person who provides professional advice to library employees in order for mentees to achieve success in the profession.

Qualifications
- Three plus years of experience in the field.
- Minimum commitment of one mentoring term.
- Willingness to communicate with mentee monthly from September to April.
- Must be employed by a AAAL institution.

Role
- Share professional experiences, successes, and challenges with your mentee.
- Listen, answer questions, and offer tips and suggestions for action.
- Provide feedback to the mentee and assist with identifying the mentee's professional strengths and opportunities for development.
- Assist the mentee in setting professional development goals.

Benefits
- Share knowledge and experiences with new and developing professionals.
- Assist in the growth and education of library professionals.
- Collaborate with mentees who have similar professional goals, interests, or roles.
- Practice listening, problem solving, and leadership skills.

Expectations
- Set clear expectations with the mentee regarding the extent to which you will provide guidance.
- Get to know the mentee through personal interaction and reading the mentee's resume.
- Introduce the mentee to other professionals.
- Be professional and honest in your interactions with your mentee.
- Provide feedback about mentor pairing and the program in general.

What is a Mentee?
Definition
An AAAL mentee or a person being mentored is a library employee seeking professional advice and guidance from their mentor in order to achieve success.

Qualifications
- Minimum commitment of one year to program.
- Willingness to communicate with mentor monthly from September to April.
- Must be employed by a AAAL institution.

Role
- Share professional experiences, successes, and challenges with your mentor
- Listen, and ask questions to you mentor
- Be willing to incorporate feedback and ideas into your developing practice
- Work with your mentor in setting professional development goals

Benefits
- Practice problem solving and listening skills
- Meet colleagues with varied experiences, skills, and contacts
- Network with others in your field from various places
- Become a future mentor for other professionals

Expectations
- Take initiative and seek professional advice from the mentor when needed
- Know and be able to discuss your needs and objectives with mentor
- Take responsibility for your career goals.
- Receive feedback from mentor objectively
- Provide feedback about mentor pairing and the program in general

If both the mentee and mentor agree, the mentoring program could be extended to a second year.

[Adapted from the Southeastern Library Association (SELA) Mentorship Program:
http://www.selaonline.org/sela/mentoring/10.html]