Alberta Association of Academic Libraries

Fall 2012 Minutes
Thursday, November 22, 2012
9:00 am – 4:00 pm
King's University College
9125 – 50 Street, Edmonton, AB, T6B 2H3

AAAL Business Meeting

9 am – 9:30 am
Coffee and Snacks

9:30 am – 9:45 am
Introductions and Ice-Breaker Activity
- Tim Janewski and Dr. Hank Bestman, Vice-President Academic, King's University College welcomed attendees. Samuel Cassady, AAAL co-chair, thanked King's for hosting.

9:45 am – 10 am
Co-Chairs' report to the members; Samuel Cassady and Susan Brayford
- Note: See report submitted in advance of meeting
- Samuel Cassady presented a demo version of the new AAAL website using Google Sites and called for two new Webmasters.
- Yvonne Phillips, Red Deer, and Sonya Betz, MacEwan University, volunteered to serve as Webmasters and develop the new website.

Post-secondary Library Directors Standing Committee report; Dan Mirau
- Dan Mirau provided a report based on the TAL report by Clive Maishment.
- In memory of Pat Jobb, the Outstanding Service Award is renamed the Pat Jobb Service Award. Gary Meek, retiring librarian at Calgary Public Library, received the award.
- U of A SLIS is now an affiliate member of TAL.
- Progress is being made on the One Card project.
- TAL's committee structure is changing.
- Netspeed drew 198 delegates and 28 speakers, including the two keynote speakers Dr. Phil McRae and Stephen Abram, who both volunteered their time.
- Videos for the theme "Libraries are Connected" were developed for Canadian Library Month.

- Staffing changes at TAL include the departure of Julia Reinhardt as APLEN Director and the secondment of Jason Openo, EPL, to the position. This was due to the shift in reporting to the Municipal Affairs Branch and the need for more accountability in results-based budgeting for public libraries.

10 am – 10:10 am
Secretary Treasurer report; Leigh Cunningham
- A number of steps were taken to resolve banking issues due to lost paperwork. The current balance of the AAAL account is $1265.30. A total of 20 institutions have issued payment of the $40.00 annual membership fee. Upon the deposit of this $800, the account balance will be $2065.30.
- Two auditors are requested to review the financial statement for the fiscal year January 1-December 31, 2012. This will take place in early 2013, in time for the Spring AAAL meeting and for filing the Society Annual Return.
- Jane Duffy, MacEwan University, and Keith Walker, Medicine Hat, volunteered to serve as auditors for the 2012 financial statement to be presented at the spring meeting.

Membership Coordinator report; Liz Fulton-Lyne
- Note: See report submitted in advance of meeting.
- The functionality of the website has created challenges for coordinating membership activities.

10:10 am – 10:30 am
AAAL ILL Initiative; Tim Janewski, Bonita Bjornson, Karen Hildebrandt, Dan Mirau, Liz Fulton-Lyne, and CJ De Jong
- Note: See attached proposal (submitted via email to the AAAL membership)
- Dan Mirau presented a proposed agreement for an AAAL ILL initiative with a pilot project to launch April 1, 2013.
- The goal of the agreement is to reduce bureaucracy and administrative fees while increasing access to resources. Protocols of lending libraries will be followed. U of A is reportedly prepared to enter this agreement. U of C will need to review the agreement.
- Eve Poirier, Norquest, requested the addition of a clause to honour local fines/fees practices.
- Dan Mirau moved to adopt the agreement. Tim Janewski seconded the motion. Motion passed with majority in favour.
- Members are encouraged to provide feedback on the agreement. Libraries are able to opt-out of the agreement.
- Tim Janewski thanked Dan for his work on this committee.

10:30 am – 10:40 am
AAAL Annual Statistics report; Susan Brayford
- Note: See attached report submitted in advance of meeting.
- Susan reminded the members that statistics are due December 10, 2012.
- Statistics compiled by Tom Skinner, will be distributed to the membership at the spring meeting.

10:40 am – 10:45 am
Date and Location of the Spring Meeting: Thursday, April 18, 2013 in Calgary.
- Carol Shepstone volunteered Mount Royal to host the spring meeting with the caveat that the university is not located near hotels.
- Keith Walker reminded the executive that the spring meeting will mark the 40th anniversary of AAAL.

10:45 am – 11 am
Coffee Break, sponsored by NorQuest College

11 am –11:10 am
Nominations Committee report; Brad Neufeldt, Keith Walker and Eve Poirier
- Brad Neufeldt thanked Susan Brayford and Samuel Cassady for stepping in as interim co-Chairs.
- The Nominations Committee is seeking a new Chair to be elected at the spring meeting. More information will be sent to the membership via email.
- Brad made the suggestion that an honorarium be paid to the chair. Update Nov. 29: According to AAAL Bylaw 7.1: No officer or institutional member of AAAL shall receive any remuneration for his/her services.
- It is also recommended that the chair not be filled by a library director due to the work involved.

11:10 am – 11:20 am
Director-at-Large report; Isobel Rancier introduced Karen Hildebrandt as CLA and LAA rep
- Karen Hildebrandt provided updates from the Library Association of Alberta and the Canadian Library Association.
- CLA: Current efforts include promoting networks and balancing the budget. Success was achieved on the Library Book Rate and Copyright advocacy as well as October's Canadian Library Month. The institutional membership is increasing and cuts are being made to balance the budget, with some institutions declining membership. A temporary institutional rate is in place.
- Library and Archives Canada is now providing "last resort" ILL and digitizing items only as requested.
- LAA: The theme of the ALC conference is "Stronger Together". LAA is currently rebranding with a new logo and website in progress, lead by an ACAD student.

The pilot project on PD/Continuing Education tracking is in progress. The budget is stable.

11:20 am – 11:25 am
Newsletter Editor report; Luke Malone
- The newsletter will be prepared as part of the new website as a blog/news section.

11:25 am –11:30 am
Roundtable discussion of news from across the province
- In lieu of roundtable reports, members are asked to send their reports and news to Luke Malone (luke.malone@sait.ca) to be included in the newsletter.

11:30 am – 12 pm
Discussion of status of Post-Secondary Library Director's Standing Committee (PLD) and relationship to AAAL
- Tim Janewski asked Dan Mirau to report more details on the future direction of the TAL group.
- The PLD group began as the Lois Hole Steering Committee. As Lois Hole ended, there was a need for the academic libraries to stay together.
- The PLD group and AAAL are very similar groups with overlap. Each has different purposes and membership. AAAL is more formally structured. AAAL could only be an affiliate member of TAL.
- TAL proposal is to dissolve PLD group, with the group still meeting at TAL.
- How can we articulate a relationship between the two groups?
- To save time and resources, the fall and spring meetings would only be two not three days.
- Isobel Rancier, NAIT, expressed that the workshops are critical PD opportunities for librarians/staff.
- Fiona Dyer, Lethbridge, Keith Walker, Medicine Hat, and Terry Donovan, Portage, volunteered to investigate the relationship and future direction of PLD and AAAL.

12 pm – 1 pm
Lunch

Introduction of the workshop sessions by the Workshop Committee; Lisa Shamchuk, Tara Stieglitz and Corene Kozey

1 pm – 1:40 pm
We Can Do Better! Integrating APIs to improve the user experience
Sonya Betz and Robert Zylstra, MacEwan University
- At MacEwan University, we are embarking on a project to begin integrating our ILS, discovery tool, and other web environments into our native content management system, working with vendors and developers to present search results, patron data, and content in a fully-featured cohesive online space. Learn about Phase one of this project, which includes an iOS app and a proof-of-concept mobile web environment. As development progresses, we will begin to fully integrate targeted resources, services, and tools into our content management system.

1:40 pm – 2:20 pm
Going the Distance: Tutorials for Online Students
Kalin Jensen and Jodi Lommer, NAIT Library
- Online tutorials can provide distance students with the information literacy skills they would otherwise receive by an instruction librarian, but only if the tutorials are created to accommodate different learning styles and provide a certain level of feedback to the learner. Jodi and Kalin will discuss some best practices in tutorial design and demonstrate an interactive tutorial recently created at NAIT.

2:20 pm – 2:40 pm
Coffee Break sponsored by Concordia University College

2:40 pm – 3:20 pm
ILAAP: Information Literacy Assessment Alberta Pilot
Nancy Goebel, University of Alberta, Augustana Campus; Jessica Knoch MacEwan University University; Michelle Edwards Thomson, Red Deer College; Sara Sharun, Mount Royal University
- Four Alberta post-secondary institutions are working together on a pilot project to create and implement an information literacy assessment tool. Join us as we discuss the creation and implementation of the assessment tool, share our early findings about basic information literacy skills held by post-secondary students at the participating institutions, and explore how we might use this tool as a way to measure information literacy skills across Alberta.

3:20 pm – 4:00 pm
Yellowhead Tribal College Library: The Little Library That Could
Liz Fulton-Lyne, Supervisor, Library Instruction, NorQuest College and Simon Underwood, Manager of Library Operations and Services, Yellowhead Tribal College

- Like their mainstream counterparts, libraries at First Nation Colleges are indispensable to their institutions. Tribal college libraries play a critical role in the preservation of traditional knowledge, language, and culture, all while performing both typical and atypical academic library functions on a daily basis. This presentation will describe the distinct and valuable role of tribal college libraries; discuss some key issues and challenges they face, as well as the promise of present and future LIS opportunities within these unique learning spaces.

AAAL Meeting adjourned at 4:00 pm

Submitted by Dan Mirau, via email, November 22, 2012

As promised, I am distributing the "AAAL Resource Sharing Agreement" which we adopted. I have not yet included a clause on fine collection processes and would welcome suggested wording for inclusion in a future version of this document.

Please review this with those in your organization who would be responsible for administering the agreement and then respond to me indicating:

1. Will your institution be able to participate in the agreement?

2. If not, are there changes that would allow you to participate, or are there other reasons why you are opting out?

Based on your responses, I will assemble a version of this which has a completed "Appendix A" section listing participating/non-participating members.

Alberta Association of Academic Libraries
Resource Sharing Agreement
November 2012

To improve Interlibrary Loan services and to promote common standards, the *participating AAAL members* (as listed in Appendix A) agree to extend reciprocal interlibrary loan and document delivery privileges according to the terms outlined in this document. This agreement does not preclude AAAL members from entering into other agreements with one another. Also, as a basic principle, *participating* members agree to exhaust local resource sharing opportunities before borrowing from each other. This agreement will be effective for a one-year pilot period beginning April 1, 2013. It shall be reviewed by AAAL at its Spring 2014 meeting to determine if it will be continued or revised.

Resource Sharing Details

1. Cost

   No charge for returnables. No charge for articles. Charges may be applied for expedited delivery.

2. Turnaround Time of the Request

   Libraries have up to four (4) business days to process requests. This does not include shipping transit time. It is understood that during peak periods this may not be possible at some libraries.

3. Requesting Methods

   Libraries must follow the established protocol of the owning library.

4. Delivery Methods

   a) Returnables
   Canada Post – Library Rate is preferred (return postage included) or other delivery services where already established (e.g. within NEOS members). Lending libraries may choose to use an alternative method (Xpress Post, Courier, etc.) and pay for delivery only. The borrowing library would pay for the return delivery but is under no obligation to use the same delivery method except when the lender requires it as a borrowing condition.
   Microforms: First class mail. Lender pays one way, borrower the other.
   b) Non-Returnables
   Electronic delivery
5. Loan Periods

   2 weeks for patron, renewals allowed.
6. Materials Available for Loan

   At the discretion of owning library.

Appendix A

Participating Members

[add members here who indicate they will be participating in the agreement]

Non-Participating Members

[add members here indicate they will not be participating in the agreement]

AAAL Fall 2012 Attendees

AAAL Fall 2012 Attendee List

Institution	Name
ACAD	Adrienne Connelly
ACAD	Christine Sammon
Ambrose	Sandy Ayer
Bow Valley	Colleen McPhee
Bow Valley	Kristen Holm
Concordia	Karen Hildebrandt
Concordia	Dan Mirau
Grande Prairie	Ann Gish
Grant MacEwan	Debbie McGugan
Grant MacEwan	Jane Duffy
Grant MacEwan	Tara Stieglitz
Grant MacEwan	Sonya Betz
Grant MacEwan	Yvonne Rezek
Grant MacEwan	Leah Pouffe
Grant MacEwan	Jessica Knoch
Keyano	John Burgess
King's	Tim Janewski
King's	Guest of Tim Janewski
King's	Guest of Tim Janewski
King's	Guest of Tim Janewski
Lakeland	Wanjiku Kaai
Lethbridge	Fiona Dyer
Medicine Hat	Leigh Cunningham
Medicine Hat	Keith Walker
Mount Royal	Carol Shepstone
Mount Royal	Sara Sharun
NAIT	Isobel Rancier
NAIT	Kalin Jensen
NAIT	Jodi Lommer
NAIT	Christine Loo
NAIT	Helga Kinnaird
NorQuest	Liz Fulton-Lyne
NorQuest	Diane Reid
NorQuest	Eve Poirier
Northern Lakes	Deborah Kendze
Old's	Robin Minion
Portage	Terry Donovan

Red Crow	Mary Weasel Fat
Red Deer	Yvonne Phillips
Red Deer	Michelle Edwards Thomson
SAIT	Samuel Cassady
SAIT	Jessica Norman
SAIT	Dave Weber
SAIT	Luke Malone
SAIT	Susan Brayford
St Marys	Brad Neufeldt
U of Calgary	Claudette Cloutier
Vanguard	Brad Fawcett
Yellowhead	Simon Underwood